

Department of Justice / Ministère de la Justice
CanadaPAYMENT
VOUCHERBORDEREAU DE
PAIEMENTScanned Documents / Documents numérisés ☐Final Payment / Paiement Final ☐Original document kept in legal file /
Document original conservé dans le dossier ☐

Region - Région: NCR	Organization - Organisation: Minister's Office	Vendor code - Code fournisseur: s.19(1) 81526733
Payee name - Nom du bénéficiaire: [Redacted]		
Address - Adresse: 4th floor		
Date goods received or services rendered - Date de réception des produits ou services:		Date invoice received / Date de réception de la facture:

CHEQUE STUB INFORMATION - INFORMATION SUR LE TALON DU CHÈQUE

Invoice number Numéro de la facture	Details Détails	Amount Montant
reimbursement <i>Oct. 29/2016</i>	paid hotel room for Minister's travel on Oct 29 2016	138.99

ACCOUNTING INFORMATION (FOR ADDITIONAL LINES SEE PAGE 2) - RENSEIGNEMENTS DE LA COMPTABILITÉ (POUR DES LIGNES SUPPLÉMENTAIRES - VOIR PAGE 2)

	GL Account Compte général	Net Amount Montant net	HST/GST TVH/TPS	QST/ TVQ	Cost center Centre de coût	Fund Fonds	Functional Area Domaine Fonctionnel	Order Ordre	Assignment Affectation	Description	Commitment PO Engagement Bon de commande	Line Item L. d'item
1	1524	138.99			11050	15	4010			JWR Oct 29 Campbell River BC ✓	300262986	
2												
3												

Sub-Total \$ 138.99 \$ 0.00 \$ 0.00

Sub-Total Tax Amount \$ 0.00

TOTAL \$ 138.99

The following boxes must be checked by the verifier - Les cases suivantes doivent être cochées par le vérificateur

☐ Services Rendered/Goods Supplied
Services rendus/marchandises livrées☐ Contract Terms Met
Rencontre les Termes du contrat☐ Supporting documentation
Documentation à l'appui

Account Verified - Name / Compte Vérifié - Nom	Signature	Date Y - A M D - J
Prepared by - Name / Préparé par - Nom Anne Grenier	Date Y - A M D - J 2016 / 11 09	G / R :
CERTIFIED PURSUANT TO SECTION 34 OF THE FINANCIAL ADMINISTRATION ACT		34 DE LA LOI SUR LES FINANCES PUBLIQUES
Name - Nom [Redacted]	Signature [Redacted]	Date Y - A M D - J 18 NOV. 2016



COAST
discovery inn™

Invoice

s.19(1)

975 Shoppers Row,
Campbell River, BC V9W 2C4
Tel: (250) 287-7155 Fax: (250) 287-2213

Ms Jody Wilson-Raybould

Ottawa ON
CANADA

Invoice

300262986

Invoice date 10/30/2016
Invoice number 125657
Our reference CDI-FC193133 /A
GST Number 85421-8179 RT 0001

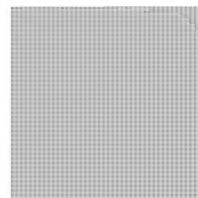
Guest	Ms Jody Wilson-Raybould	Arrival	10/29/2016	Departure	10/30/2016	Room	508
Date	Description	Quantity	Unit Price	Total ()			
10/29/2016	Room Charge	1	123.00	123.00			
10/29/2016	GST Room Taxes 5%	1	6.15	6.15			
10/29/2016	Hotel Room Tax 8%	1	9.84	9.84			
				Total invoice		138.99	
10/30/2016	Visa					-138.99	
				Total Paid		-138.99	
				Total Due		0.00	

Total GST 6.15

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

Signature X

paid by



For reservations: www.coasthotels.com or 1-800-663-1144

s.19(1)



Royal Bank

November 1, 2016

Signature® RBC Rewards® Visa†

Credit Card Account Details

[FAQs](#) [Print](#)

Related Services: [Go to RBC Rewards](#) [Add Authorized User\(s\)](#) [Visa Checkout](#)

* Required Information

CAD Vis:

Current Balance:

Minimum Payment:

Available Credit ? :

Last Payment:

Limit

Last Statement Balance:

Previous Statements: [View Statements](#)

2016

*Pay Now:

[Select Payment Option](#) [Continue >](#)

Authorized Transactions ? :

as of November 01, 2016 at 10:22 a.m.

Date ▼	Description	Pending Debits	Pending Credits
Oct 30, 2016	COAST DISCOVERY INN CAMPBELL RIVE BC	138.99	

Posted Transactions ?

Date ▼	Description	Debits	Credits
Oct 30, 2016			
Oct 30, 2016			
Oct 30, 2016			
Oct 29, 2016			
Oct 29, 2016			
Oct 28, 2016			
Oct 27, 2016			

s.19(1)



Department of Justice
Canada

Ministère de la Justice
Canada

TRAVEL AUTHORITY AND ADVANCE
AUTORISATION DE VOYAGER ET AVANCE

Name - Nom Minister Wilson-Raybould	Tel. No. - N° de tél. (613) 992-4621	Section MO
<input type="checkbox"/> NON PUBLIC SERVANT (IF APPLICABLE) NON FONCTIONNAIRE (SIL Y A LIEU)		Building - Édifice EMB
		Room No. - N° de pièce 4th Floor

TRAVEL INFORMATION - INFORMATION SUR LE VOYAGE

Purpose of Travel - Motif du voyage:

Ministerial Business

Destination(s) - Destination(s):

Bella Bella

Date(s) in Travel Status - Date(s) de voyage:

October 29 - October 30

MODE OF TRANSPORTATION - MODE DE TRANSPORT

<input checked="" type="checkbox"/> Air Avion	<input type="checkbox"/> Rail Train	<input type="checkbox"/> Bus Autobus	<input type="checkbox"/> Car Rental Voiture louée	<input type="checkbox"/> Private Vehicle Véhicule particulier	<input type="checkbox"/> Employer Rate Taux employeur	ESTIMATED TRANSPORTATION COST COÛT ESTIMÉ DU TRANSPORT
<input type="checkbox"/> Other Divers	Specify: Préciser:			<input type="checkbox"/> Business Class Classe d'affaires	<input type="checkbox"/> Employee Rate Taux employé	

ESTIMATED TRAVEL COST - COÛT APPROXIMATIF DU VOYAGE

Cash Expense - Dépenses

ACCOMMODATION HÉBERGEMENT	➔	1	X	\$150.00	=	\$150.00
		NIGHTS/NOMBRE DE NUITS		COST PER NIGHT/COÛT PAR NUIT		
MEALS AND INCIDENTALS REPAS ET DÉPENSES IMPRÉVUES	➔	2	X	\$96.10	=	\$192.20
		DAYS/NOMBRE DE JOURS		ALLOWANCE PER DAY MONTANT QUOTIDIEN ALLOUÉ		

Management Category
Catégorie de gestion ☐

OTHER (SPECIFY) ➔ = \$100.00

ESTIMATED TRAVEL COST
COÛT APPROXIMATIF DU VOYAGE \$442.20 ➔ \$442.20

ADVANCED REQUIRED
AVANCE REQUISE TOTAL COMMITMENT
ENGAGEMENT TOTAL \$442.20

CHARGE TO - IMPUTER À

<input type="checkbox"/> Own Section Propre section	<input type="checkbox"/> Other Section Autre section	➔	Specify - Préciser
<input type="checkbox"/> Projec Projet		➔	Specify - Préciser
<input type="checkbox"/> Training and Development Formation et perfectionnement		➔	Specify - Préciser
<input type="checkbox"/> Recruling Recrutement	<input type="checkbox"/> Conferences Colloques	➔	Specify - Préciser
<input type="checkbox"/> Relocation Réinstallation	<input type="checkbox"/> Client Department Travel Budget Budget de voyage pour ministère client	➔	Specify - Préciser

TRAVEL ADVANCE AUTHORITY - AUTORISATION DE L'AVANCE DE VOYAGE

Date travel Advance Required
Avance de voyage requise pour le

Y - A M D - J

Travel Number - Numéro de voyage

1

Requested by - Demandé par

Y - A M D - J

Y - A M D - J

20161028

Signature

Date

Date

A TRAVEL ADVANCE SHALL BE ACCOUNTED FOR WITHIN 15 DAYS OF THE COMPLETION
OF THE TRAVEL FOR WHICH THE ADVANCE WAS AUTHORIZED

Certified pursuant to Section 32 of the FAA

ENT

ACCOUNTING INFORMATION - RENSEIGNEMENTS DE LA COMPTABILITÉ

Doc. No. - N° du doc.	IPU Type - Type UEP	Source	<input type="checkbox"/> Urgent Requisition Demande urgente
<input type="checkbox"/> Return cheque to Justice Retournez le chèque à Justice	Vender Code - Code fournisseur	Accountable date Date du compte rendu requis le	Y - A M D - J
Enter "C" to close or "R" to reopen Commitment number N° d'engagement	Inscrivez "C" pour fermer ou "R" pour ouvrir Cost Centre Centre de coût	Order No. No. d'ordre	Customer No. No. de client
		G/L Account Compte général	Amount Montant
		cr ct	Sub Type Sous type

JUS 106 (1998/04)

1 AND/ET 2 - ACCOUNTING OFFICE
BUREAU DE LA COMPTABILITÉ

3-TRAVELER
VOYAGEUR

000004

s.19(1)



Government
of Canada

Gouvernement
du Canada

Travel Expense Report

Note de Frais de Voyages

Travel No. - N° du voyage
JWR Nov 02-14 16 Australia

Department - Ministère Justice	Branch - Direction Minister's Office	Name of Claimant - Nom du demandeur Jody Wilson-Raybould
Address - Adresse 284 Wellington	Telephone - Téléphone	Send Cheque to - Envoyer le chèque à l'adresse suivante 4th floor
Purpose of Travel - But du voyage Aboriginal Policy, Criminal Justice Reform and Australian National University Speech / Australia		

EXPENSES PREPAID BY DEPARTMENT - DÉPENSES PAYÉES À L'AVANCE PAR LE MINISTÈRE

1	TRANSPORTATION TRANSPORT	Date / Heure du départ	Nov 2 17:00	Arrival Arrivé	Nov 14	\$ 7,523.85
2	OTHER EXPENSES AUTRES DÉPENSES	hotel / rooms + telephone call (2.16)				\$ 1,260.69

AUTHORIZED ALLOWANCES - INDEMNITÉS AUTORISÉES

PRIVATE VEHICLE ALLOWANCE	INDEMNITÉ-VÉHICULE PARTICULIER					
PREVIOUSLY CLAIMED THIS FISCAL YEAR	DÉJÀ RÉCLAMÉ PRÉSENT EXERCICE					
THIS CLAIM	INDEMNITÉ DEMANDÉE					
OR-OU	COMPREHENSIVE ALLOWANCE (Accommodation, meals and incidental expenses)	INDEMNITÉ GLOBALE (Logement, Repas et frais divers)	COMPOSITE ALLOWANCE (Meals and incidental expenses for full calendar days only)	INDEMNITÉ DÉTAILLÉE (Repas et frais divers pour les jours de calendrier complets seulement)		
	RATE TAUX	days @ jours	days @ jours	days @ jours		\$ 0.00
PARTIAL COMPOSITE ALLOWANCES	INDEMNITÉ DÉTAILLÉE PARTIELLE	MEALS REPAS	Breakfasts Petits @ déjeuners	Lunches @ Déjeuners	Dinners @ Dîners	\$ 0.00
		INCIDENTAL EXPENSES FRAIS DIVERS	days @ jours	days @ jours	days @ jours	\$ 0.00
OTHER ALLOWANCES (Specify) AUTRES INDEMNITÉS (Précisez lesquelles)						\$ 923.48
total amount of meals and incidentals						\$ 923.48

EXPENSES NOT INCLUDED ABOVE - DÉPENSES AUTRES QUE CI-DESSUS

3	Vehicle Rental	Location de véhicule		Vr. No. - P. N°	
4	Public Transportation	Transport en commun	Sent to Finance 06/Dec/2016 Copy sent to 06/2020		
5	Accommodation	Logement			
6	Meals	Repas			
7	All Other Expenses (Specify)	Autres (précisez)			

I certify that the amounts included in this claim were incurred on authorized government business travel.		Je certifie que les montants faisant l'objet de la présente réclamation constituent des dépenses entraînées par des voyages pour affaires officielles.		Certified pursuant to section 34 la Loi sur la gestion des affaires publiques		Certifié en vertu de l'article 34 de la Loi sur la gestion des affaires publiques		Total Expenses	Total des dépenses	\$ 9,708.02
								Less Total 1 and 2 Above	Moins le total des paragraphes 1 et 2	\$ 8,784.54
								Total Claimed	Total Demandé	\$ 923.48
								Less Advance	Moins L'avance	\$ 38.87
								Amount due Receiver General of Canada	Total dû au Receveur général du Canada	
								AMOUNT DUE CLAIMANT	TOTAL DÛ AU REQUÉRANT	\$ 884.61

PAYMENT RECORD - ENREGISTREMENT DU PAIEMENT

Type 7	2 Sub Type 80	5 P.R.I. CDDP	8 Amount - Montant 884.61	14 Requisition No. N° de la demande	15 Supplier Indicator Indicateur du fournisseur	17 Due Date Date d'échéance	Y - A M D - J
ACCOUNTING INFORMATION - RENSEIGNEMENTS DE LA COMPTABILITÉ							
2 Sub Type	3 Dept. Ref. No. N° de réf. min.	5 Coding - Codage	6 Amount - Montant	CR-CT			
	300261767 - 3	1525 - 11050 15 - 4010	923.48				
	7 Description	8 Fin. Encumbrance No. N° de la charge financière					
2	3	5	6				
	300261767 - 2	1525 - 11050 15 - 4010	-(38.87)				
	7	8					
2	3	5	6				
	7	8					

Dept. Pre-Audit and Account Verification.	Vérification de la comptabilité au niveau du ministère	Verified correct - Vérifié conforme	TOTAL
Signature		Signature	
Requisitioned for payment pursuant to section 33 of the Financial Administration Act and Certified in accordance with section 7 of the Payment Requisitioning Regulations	Demandé pour paiement conformément à l'article 33 de la Loi sur la gestion des finances publiques, et certifié aux termes de l'article 7 du Règlement sur les réquisitions de paiements.	Services Officer - Agent des services	20 Cheque No. - N° de chèque 21 Date Y - A M D - J
Signature		Signature	

Record of Travel Expenses

s.19(1)

Personal Record Identifier	Travel Number
	JWR NOV 02-14 16 Australia
Name	Fund Commitment
Jody Wilson-Raybould	300261767

PREPAID		OUT OF POCKET			
Transportation	Other	Transportation	Accommodation	Meals	Other
7,523.85					
					17.30
				79.17	57.68
				62.85	57.68
				69.06	42.22
				69.06	42.22
	879.62				
				145.46	42.22
				145.46	46.55
					46.55
	361.13				
	19.94				
TOTAL	7,523.85	1,260.69	0.00	0.00	571.06
Grand total	9,708.02	8,784.54		923.48	

Exchange Rate			
Breakfast	17.00	0	0.00
Lunch	17.25	0	0.00
Dinner	45.55	0	0.00
	79.80	0	0.00
Inc.	17.30	0	0.00

Comments:

November 3, 4, 5 and 12 are personal and nothing to claim.

Administrative Verifications	
Hotel/Car Rental - approved list	
(Apr. & Oct.) Rate Perdiems	✓
Perdiems/Other Country	✓
Hotel Meals (Y/N)	N
Hotel Other Expenses (Y/N)	N
Verify Credit Card last 4 digits	✓
Sec.32 & 34 Signed/dated	
Sec. 32 > Sec.34	
Sufficient funds in FC	✓

Travel Expenses

30026767

Traveler's Name Minister Wilson-Raybould
Trip Purpose Aboriginal Policy, Criminal Justice Reform and Australian National University Speech
Destination Australia
Departure date 02-Nov-16
Return date 13-Nov-16

Trip leg		Are meals provided on flight/train Y/N
Departure time (from home/work)	November 2 - 5:30pm (to Sydney)	Y
Multiple destination details	November 7 - 6:40 - 7:40pm (to Canbe	N
Multiple destination details	November 10 - 9:05-9:45am (to Brisba	N
Arrival time (end of travel status)	November 13 - 4:27pm	Y

Allocation - Claimed Meals & Incidental

DATE	BREAKFAST	LUNCH	DINNER	INCIDENTALS
02-Nov-16	-	-	-	✓
03-Nov-16	private program			
04-Nov-16	private program			
05-Nov-16	private program			
06-Nov-16	-	-	✓	✓
07-Nov-16	-	-	✓	✓
08-Nov-16	✓	✓	-	✓
09-Nov-16	✓	✓	-	✓
10-Nov-16	✓	✓	✓	✓
11-Nov-16	✓	✓	✓	✓
12-Nov-16	private program			
13-Nov-16	-	-	✓	✓

Additional comments

PLEASE ATTACH RECEIPTS	Provided	Prepaid Expenses	Paid by employee
Flight/Train	✓	✓	
Accommodation	✓	✓	
Taxis			
Other	✓	✓	
Other			

Completed by: _____
Date: _____

s.15(1)

BURBURY
HOTEL

Ms Jody Wilson-Raybould
Australia

Account for: Wilson-Raybould, Jody

ROOM NO: 304
ARRIVAL: 07-11-16
DEPARTURE: 10-11-16

CONFIRMATION NO: 602842
REFERENCE NO:

COPY OF TAX INVOICE

PAGE (S) 1 of 2

DATE	DESCRIPTION	REFERENCE	DEBIT	CREDIT
07-11-16	Accommodation		269.00	
08-11-16	Accommodation		289.00	
09-11-16	Accommodation		289.00	
10-11-16	Credit Card Surcharge		12.71	
10-11-16	Mastercard			859.71
TOTAL			859.71	859.71
TOTAL CHARGES			859.71	
TOTAL INCLUDES GST			78.16	
BALANCE			0.00	GST INCLUDED

* INDICATES NON-TAXABLE SUPPLY

Repaid
879,62 CAD

Burbury Hotel
1 Burbury Close
Barton ACT 2600
P: +61 2 6173 2700 F: + 61 2 6173 2799
E: reservations@realmprecinct.com.au
ABN: 35146400937

Bank Details:


BURBURY
HOTEL

s.15(1)
s.18(a)

Ms Jody Wilson-Raybould
Australia

ROOM NO: 304
ARRIVAL: 07-11-16
DEPARTURE: 10-11-16

Account for: Wilson-Raybould, Jody

CONFIRMATION NO: 602842
REFERENCE NO:

COPY OF TAX INVOICE

PAGE (S) 2 of 2

DATE	DESCRIPTION	REFERENCE	DEBIT	CREDIT
	Merchant ID	Credit Card # MC		
	Transaction ID 709255	Credit Card Expiry : XX/XX		
	Approval Code 204920	Capture Method : MC		
	Approval Amount 859.71	Transaction Amount : 859.71		

879.67 CAD

Prepaid

Burbury Hotel
1 Burbury Close
Barton ACT 2600
P: +61 2 6173 2700 F: + 61 2 6173 2799
E: reservations@realmprecinct.com.au
ABN: 35146400937

Bank Details:





s.18(a)

s.19(1)

Joelle Landry
Australia

Account for: Wilson, Jody

Folio No: 138477
Room No: 2402
Conf No: 451887511
Arrival: 10/11/16
Departure: 13/11/16
Cashier: 85
Booking Ref:
Invoice Date: 13/11/16

Membership: SPG P 41400288958

TAX INVOICE

PAGE (S)

1 of 1

Date	Description	Reference	Debit	Credit
10/11/16	Accommodation		155.00	
11/11/16				
11/11/16	Accommodation		155.00	
12/11/16				
13/11/16	Credit Card Surcharge		2.80	
13/11/16	Mastercard			352.96

I agree that I am personally liable for the payment of the foregoing statement and if the person, company or association indicated by me as being responsible for payment of the same does not do so, that my liability for such payment shall be joined and several with such person, company or association.

TOTAL	352.96	352.96
TOTAL CHARGES	352.96	
TOTAL INCLUDES GST	32.08	
BALANCE	0.00	GST INCLUDED

Guest Signature _____

* INDICATES NON-TAXABLE SUPPLY

Merchant ID 516013514322152
Transaction ID 10146085
Approval Code 194415
Approval Amount 352.96

Credit Card #
Credit Card Expiry XX/XX
Capture Method MC
Transaction Amount 352.96

361.13 CAD

prepaid

99 Mary Street Brisbane QLD 4000 AUSTRALIA
Tel +61 7 3164 4000 Fax +61 7 3164 4001 Email fourpoints.brisbane@fourpoints.com www.fourpoints.com/brisbane
ABN 97 149 786 729

s.19(1)

Landry, Joelle

From: [REDACTED]
Sent: 2016-Sep-21 10:57 AM
To: Landry, Joelle; [REDACTED] Douglas, Michelle
Subject: FW: ETA Application for Australia [CLIENT-IN-CONFIDENCE] (PROD)

FYI – the Minister's ETA Visa for Australia has been approved. It is associated with her diplomatic passport.

From: Minister - Ministre
Sent: Wednesday, September 21, 2016 10:55 AM
To: [REDACTED] @justice.gc.ca>
Subject: FW: ETA Application for Australia [CLIENT-IN-CONFIDENCE] (PROD)

From: eta.contact@ivisa.com.au
Sent: September-21-16 10:55:17 AM (UTC-05:00) Eastern Time (US & Canada)
To: Minister - Ministre
Subject: ETA Application for Australia [CLIENT-IN-CONFIDENCE] (PROD)

Thank you for your application for an Electronic Travel Authority (ETA) for Australia.

We can confirm that your application has been successful and that you now have a valid ETA.

Your credit card payment for AUD\$20.00 has been received. It will appear on your credit card statement against the business name iVISA SERVICES, NORTH SYDNEY.

If you would like to check the details of your ETA, please click on the Check an ETA button on the ETA website - www.eta.immi.gov.au. To make the enquiry, you will need your Internet ETA Reference Number which is 2903506.

An ETA is automatically linked to your passport. The customs authorities and airline check-in staff have access to this information, using your passport details, so there is no need for any further documentation or reference numbers to be presented.

We hope you have a wonderful stay in Australia.

Kind Regards,
Internet ETAS Support.

s.19(1)

From: [REDACTED] - McCord Travel Management <[REDACTED]@mccordtravel.ca>
Sent: September-06-16 12:01 PM
To: [REDACTED] Landry, Joelle
Subject: electronic ticket/02NOV-Wilsonraybould

THIS ETKT ITINERARY/RECEIPT MAY BE REQUIRED AT CHECK-IN AND MUST BE
PRESENTED TO CUSTOMS AND IMMIGRATION IF REQUESTED

NAME: WILSONRAYBOULD/JODYMS

MC CORD TRAVEL MANAGEMENT 06SEP16 IATA: 67502982 1V-RMH4NY

TICKET NO. 014 9565768084 PLACE OF ISSUE: OTTAWA ON/CA FCI1

ISSUED BY: AIR CANADA TCPAC1 AGENT DMCTSC

FARE TAXES AND CARRIER IMPOSED FEES TOTAL

CAD 6948.00 25.91CA 3.51RC 137.30XT CAD 7114.72

YQ/YR - CARRIER IMPOSED FEES/CHARGES/SURCHARGES LEVIED BY AIRLINES

FORM OF PAYMENT:

INVOL DUE SKCH ACP672797

2NOV YOW AC X/YTO AC SYD//BNE Q YOWBNE11.73 2805.01 AC YVR Q11.73 2609.3

6NUC5437.83 END ROE 1.27771 XT 54.10AU 53.10WY 27.00SQ 3.10WG

CARRIAGE AND OTHER SERVICES PROVIDED BY THE CARRIER ARE SUBJECT TO
CONDITIONS OF CARRIAGE- WHICH ARE HEREBY INCORPORATED BY REFERENCE.
THESE CONDITIONS MAY BE OBTAINED FROM THE ISSUING CARRIER.

s.18(a)

s.19(1)

From: [REDACTED] - McCord Travel Management <[REDACTED]@mccordtravel.ca>
Sent: October-06-16 10:55 PM
To: [REDACTED]
Subject: 07NOV/ 10NOV WILSON RAYBOULD -SYDNEY CANBERRA BRISBANE E-
TICKET/ITINERARY

MCCORD TRAVEL MANAGEMENT
130 ALBERT ST. SUITE 2000
OTTAWA ON K1P 5G4
TEL 613-755-6000
FAX 613-755-6006

DATE : 06 OCT 2016
AGENT : [REDACTED]
FILE : MWBL0M
CLIENT : 0713
INVOICE: ITIN

DNM*ACCOUNTS RECEIVABLE
HON JODY WILSON RAYBOULD
MINISTER OF JUSTICE
284 WELLINGTON ST- EMB 4TH FLR
OTTAWA ON K1A 0H8

WILSONRAYBOULD/JODY MS

--ITINERARY--

FROM	TO	CARRIER	FLT/CL	DATE	DEP	ARR	ST
----	--	-----	-----	----	---	---	--
SYDNEY	CANBERRA	QANTAS	1525 N	07 NOV 16	640P	740P	OK

DEPARTS TERMINAL -3

NONSTOP REFRESHMENTS

EQUIPMENT-717

FLYING TIME- 1:00

OPERATED BY-QANTASLINK - NATIO

SEAT-19C

45 MINUTE CHECK-IN CUT OFF

CANBERRA	BRISBANE	QANTAS	950 Q	10 NOV 16	905A	945A	OK
----------	----------	--------	-------	-----------	------	------	----

ARRIVES TERMINAL -DOMESTIC

NONSTOP REFRESHMENTS

EQUIPMENT-73H

FLYING TIME- 1:40

SEAT-21C

45 MINUTE CHECK-IN CUT OFF

QANTAS LOCATOR ** 5K4GDVN **
TICKET IS NON-REFUNDABLE
CHANGES-AUD 88.00 PLUS ANY FARE DIFFERENCE
VALID PASSPORT IS REQUIRED
INSURANCE OFFERED....DECLINED

PROCESSING FEE 9540065744554
PROCESSING FEE HST

39.50
5.13

CC [REDACTED]

44.63

PASSENGERS ON A JOURNEY INVOLVING AN ULTIMATE DESTINATION OR A STOP
IN A COUNTRY OTHER THAN THE COUNTRY OF DEPARTURE ARE ADVISED THAT
INTERNATIONAL TREATIES KNOWN AS THE MONTREAL CONVENTION- OR ITS
PREDECESSOR- THE WARSAW CONVENTION- INCLUDING ITS AMENDMENTS (THE
WARSAW CONVENTION SYSTEM)- MAY APPLY TO THE ENTIRE JOURNEY- INCLUDING
ANY PORTION THEREOF WITHIN A COUNTRY. FOR SUCH PASSENGERS- THE
APPLICABLE TREATY- INCLUDING SPECIAL CONTRACTS OF CARRIAGE EMBODIED IN
ANY APPLICABLE TARIFFS- GOVERNS AND MAY LIMIT THE LIABILITY OF THE
CARRIER. CHECK WITH YOUR CARRIER FOR MORE INFORMATION.
THE CARRIAGE OF CERTAIN HAZARDOUS MATERIALS- LIKE AEROSOLS- FIREWORKS-
AND FLAMMABLE LIQUIDS- ABOARD THE AIRCRAFT IS FORBIDDEN. IF YOU DO NOT
UNDERSTAND THESE RESTRICTIONS- FURTHER INFORMATION MAY BE OBTAINED FROM
YOUR AIRLINE.

CR	FLT	DATE FROM	TO	DEP	ST	CL	BG	NVB	NVA
----	-----	-----------	----	-----	----	----	----	-----	-----

AC	461	02NOV	OTTAWA	TORONTO			500P	OK	B OPC
----	-----	-------	--------	---------	--	--	------	----	-------

AC	33	02NOV	TORONTO	SYDNEY			815P	OK	B OPC
----	----	-------	---------	--------	--	--	------	----	-------

OPERATED BY 15 20 9

SURFACE TRANSPORTATION

AC	36	13NOV	BRISBANE	VANCOUVER			1200N	OK	B OPC
----	----	-------	----------	-----------	--	--	-------	----	-------

MYTRIPANDMORE.COM/BAGGAGEDetailsAC.BAGG

s.19(1)

Landry, Joelle

From: [REDACTED] - McCord Travel Management <[REDACTED]@mccordtravel.ca>
Sent: 2016-Sep-06 11:59 AM
To: [REDACTED] Landry, Joelle
Subject: itinerary/02NOV....please note-schedule/flight number change

MCCORD TRAVEL MANAGEMENT
130 ALBERT ST. SUITE 2000
OTTAWA ON K1P 5G4
TEL 613-755-6000
FAX 613-755-6006

DATE : 06 SEP 2016
AGENT : [REDACTED]
FILE : RMH4NY
CLIENT : 0713
INVOICE: ITIN

DNM*ACCOUNTS RECEIVABLE
HON JODY WILSON RAYBOULD
MINISTER OF JUSTICE
284 WELLINGTON ST- EMB 4TH FLR
OTTAWA ON K1A 0H8

WILSONRAYBOULD/JODY MS
[REDACTED]

--ITINERARY--

FROM	TO	CARRIER	FLT/CL	DATE	DEP	ARR	ST
OTTAWA 530P 637P) NONSTOP	TORONTO	AIR CANADA	461 R	02 NOV 16	500P	607P	OK (PREVIOUS TIMES
				FLYING TIME- 1:07			

SEAT- 3A 3F

TORONTO 805P 925A)	SYDNEY	AIR CANADA	33 R	02 NOV 16	815P	925A	OK (PREVIOUS TIMES
DEPARTS TERMINAL -1 ARRIVES TERMINAL -1 ONE STOP MOVIE EQUIPMENT-77L				ARRIVE-04 NOV FLYING TIME-22:10 OPERATED BY- 15 20 9			

SEAT- 9A 9D

--- SURFACE TRANSPORTATION ---

BRISBANE	VANCOUVER	AIR CANADA	36 R	13 NOV 16	1200N	720A	OK
DEPARTS TERMINAL -INTERNATIONAL ARRIVES TERMINAL -MAIN/CENTRAL NONSTOP BREAKFAST-MEAL EQUIPMENT-789				FLYING TIME-13:20			

SEAT- 5G 5K

1 HOUR CHECK-IN CUT OFF
BUSINESS CLASS CHECK-IN
LOUNGE ACCESS
E-UPGRADE CONFIRMED

THANK YOU FOR CHOOSING MCCORD TRAVEL

AIR CANADA LOCATOR ** SHACIA **
TICKET IS REFUNDABLE

THIS ETKT ITINERARY/RECEIPT MAY BE REQUIRED AT CHECK-IN AND MUST BE
PRESENTED TO CUSTOMS AND IMMIGRATION IF REQUESTED

NAME: WILSONRAYBOULD/JODY MS
MC CORD TRAVEL MANAGEMENT 06OCT16 IATA: 67502982 1V-MWBL0M
TICKET NO. 081 9565978786 PLACE OF ISSUE: OTTAWA ON/CA FCI4
ISSUED BY: QANTAS AIRWAYS LIMITED AGENT 2GU4CF
FARE TAX TAX TOTAL EQV FARE PAID
AUD 291.82 59.30QR 11.20WG CAD 364.50 CAD 294.00
YQ/YR - CARRIER IMPOSED FEES/CHARGES/SURCHARGES LEVIED BY AIRLINES
FORM OF PAYMENT: CC
NON-REF-NON-END/SPECIAL FARECONDITIONS

7NOV SYD QF CBR 136.68QF BNE 155.14AUD291.82END

CARRIAGE AND OTHER SERVICES PROVIDED BY THE CARRIER ARE SUBJECT TO
CONDITIONS OF CARRIAGE- WHICH ARE HEREBY INCORPORATED BY REFERENCE.
THESE CONDITIONS MAY BE OBTAINED FROM THE ISSUING CARRIER.
PASSENGERS ON A JOURNEY INVOLVING AN ULTIMATE DESTINATION OR A STOP
IN A COUNTRY OTHER THAN THE COUNTRY OF DEPARTURE ARE ADVISED THAT
INTERNATIONAL TREATIES KNOWN AS THE MONTREAL CONVENTION- OR ITS
PREDECESSOR- THE WARSAW CONVENTION- INCLUDING ITS AMENDMENTS (THE
WARSAW CONVENTION SYSTEM)- MAY APPLY TO THE ENTIRE JOURNEY- INCLUDING
ANY PORTION THEREOF WITHIN A COUNTRY. FOR SUCH PASSENGERS- THE
APPLICABLE TREATY- INCLUDING SPECIAL CONTRACTS OF CARRIAGE EMBODIED IN
ANY APPLICABLE TARIFFS- GOVERNS AND MAY LIMIT THE LIABILITY OF THE
CARRIER. CHECK WITH YOUR CARRIER FOR MORE INFORMATION.
THE CARRIAGE OF CERTAIN HAZARDOUS MATERIALS- LIKE AEROSOLS- FIREWORKS-
AND FLAMMABLE LIQUIDS- ABOARD THE AIRCRAFT IS FORBIDDEN. IF YOU DO NOT
UNDERSTAND THESE RESTRICTIONS- FURTHER INFORMATION MAY BE OBTAINED FROM
YOUR AIRLINE.

CR	FLT	DATE	FROM	TO	DEP	ST	CL	BG	NVB	NVA
QF	1525	07NOV	SYDNEY	CANBERRA	640P	OK	N	1PC	07NOV	07NOV
OPERATED BY QANTASLINK - NATIONA										
QF	950	10NOV	CANBERRA	BRISBANE	905A	OK	Q	1PC	10NOV	10NOV

RLOC: QF -5K4GDV



10-Year Currency Converter

Important Notice: Effective 1 March 2017, Bank of Canada exchange rates are changing

For more information, see the related **press release** (<http://www.bankofcanada.ca/2016/02/bank-canada-announces-future-changes-published-foreign-exchange-rate-data/>) and **background information** (<http://www.bankofcanada.ca/rates/exchange/upcoming-changes-published-bank-canada-foreign-exchange-rates/>) .

Terms and Conditions

All Bank of Canada exchange rates are indicative rates only, obtained from averages of transaction prices and price quotes from financial institutions. Please read our full terms and conditions (<http://www.bankofcanada.ca/terms/#fx-rates>) for details.

Conversions are based on Bank of Canada nominal noon exchange rates, which are published each business day at about 12:30 ET.

View or save this data in: SDMX, XML, CSV

View data for the past:

- 1 week
- 2 weeks
- 1 month
- 3 months
- 6 months
- 1 year

1.00 AUD (Australian dollar)

CAD (Canadian Dollar)

Low	2016-11-10	1.0226
High	2016-11-08	1.0312

Date	CAD = Canadian Dollar	Exchange rate
2016-11-04	1.03 CAD	1.0286 [0.9722]
2016-11-07	1.03 CAD	1.0303 [0.9706]
2016-11-08	1.03 CAD	1.0312 [0.9697]
2016-11-09	1.03 CAD	1.0288 [0.9720]
2016-11-10	1.02 CAD	1.0226 [0.9779]
2016-11-11	Bank holiday	Bank holiday

Handwritten calculation: $\frac{2.0524}{2} = 1.0262$

Date	CAD = Canadian Dollar	Exchange rate
2016-11-14	1.02 CAD	1.0238 [0.9768]

See Also

Daily Currency Converter (<http://www.bankofcanada.ca/rates/exchange/daily-converter/>)

Why is the Currency I'm Looking for Not Listed Here?

The Bank currently collects data for about 55 foreign currencies. This data is intended primarily for people with a research interest in foreign exchange markets, and represents a sampling of currencies from various regions. It is not meant to be an exhaustive listing of all world currencies.

Are the Exchange Rates Shown Here Accepted by Canada Revenue Agency?

Yes. The Agency accepts Bank of Canada exchange rates as the basis for calculations involving income and expenses that are denominated in foreign currencies.

Australia - Currency: Australian Dollar (AUD)

Type of Accommodation	City	Meal Rate				Incidental Amount	Grand Total (Taxes Included)
		Breakfast	Lunch	Dinner	Meal Total		
C	Adelaide	29.20	37.30	54.80	121.30	38.82	160.12
C-75%	Adelaide	21.90	27.98	41.10	90.98	29.11	120.09
P	Adelaide	29.20	37.30	54.80	121.30	24.26	145.56
P-75%	Adelaide	21.90	27.98	41.10	90.98	18.20	109.17
C	Brisbane	26.10	47.65	68.00	141.75	45.36	187.11
C-75%	Brisbane	19.58	35.74	51.00	106.31	34.02	140.33
P	Brisbane	26.10	47.65	68.00	141.75	28.35	170.10
P-75%	Brisbane	19.58	35.74	51.00	106.31	21.26	127.58
C	Canberra	26.35	40.95	61.25	128.55	41.14	169.69
C-75%	Canberra	19.76	30.71	45.94	96.41	30.85	127.26
P	Canberra	26.35	40.95	61.25	128.55	25.71	154.26
P-75%	Canberra	19.76	30.71	45.94	96.41	19.28	115.70
C	Hobart	22.30	43.60	54.30	120.20	38.46	158.66
C-75%	Hobart	16.73	32.70	40.73	90.15	28.85	119.00
P	Hobart	22.30	43.60	54.30	120.20	24.04	144.24
P-75%	Hobart	16.73	32.70	40.73	90.15	18.03	108.18
C	Melbourne	29.50	50.40	64.65	144.55	46.26	190.81
C-75%	Melbourne	22.13	37.80	48.49	108.41	34.69	143.10
P	Melbourne	29.50	50.40	64.65	144.55	28.91	173.46
P-75%	Melbourne	22.13	37.80	48.49	108.41	21.68	130.10
C	Perth	29.95	46.95	66.65	143.55	45.94	189.49
C-75%	Perth	22.46	35.21	49.99	107.66	34.45	142.11
P	Perth	29.95	46.95	66.65	143.55	28.71	172.26
P-75%	Perth	22.46	35.21	49.99	107.66	21.53	129.20
C	Sydney	35.55	62.95	77.15	175.65	56.21	231.86
C-75%	Sydney	26.66	47.21	57.86	131.74	42.16	173.89
P	Sydney	35.55	62.95	77.15	175.65	35.13	210.78
P-75%	Sydney	26.66	47.21	57.86	131.74	26.35	158.09
C	Other	21.08	32.76	49.00	102.84	32.91	135.75
C-75%	Other	15.81	24.57	36.75	77.13	24.68	101.81
P	Other	21.08	32.76	49.00	102.84	20.57	123.41
P-75%	Other	15.81	24.57	36.75	77.13	15.43	92.56

6-7 Sydney
7-10 Canberra
10-13 Brisbane

7- supper in Canberra.

Transaction Search - Personal

All amounts are tax inclusive and displayed in their billing currency

As the cardholder or delegate you are able to make adjustments to transactions shown if editable

Bank of Montreal, 01/11/2016 to 24/11/2016

Mapped Cards

Joelle Landry

Posting Date	Tran Date	Supplier	Amount		
02/11/2016	01/11/2016	407etr	32.64	X	!
08/11/2016	05/11/2016	Internation30065775558	45.14	X	!
08/11/2016	05/11/2016	Air Can 0149566257432	1,262.55	X	!
14/11/2016	10/11/2016	Burbury Hotel Pty Lt	879.62	X	!
14/11/2016	13/11/2016	Four Points Sheraton F	352.86	X	!
14/11/2016	13/11/2016	Four Points Sheraton F	361.13	X	!
16/11/2016	14/11/2016	Internation40065799044	89.27	X	!
18/11/2016	16/11/2016	Internation10065799216	45.09	X	!
18/11/2016	16/11/2016	Air Can 0142169860464	458.92	X	!
21/11/2016	18/11/2016	Internation10065799405	45.09	X	!
21/11/2016	18/11/2016	Internation60065799403	45.09	X	!
21/11/2016	18/11/2016	Internation00065799404	45.09	X	!
22/11/2016	18/11/2016	Air Can 0142169955772	287.77	X	!
22/11/2016	18/11/2016	Air Can 0142169955002	510.50	X	!
22/11/2016	18/11/2016	Air Can 0142169955451	559.57	X	!
22/11/2016	19/11/2016	Air Can 0142170006638	208.34	X	!
22/11/2016	21/11/2016	Credit Adjustment	-287.77	X	!
24/11/2016	21/11/2016	Air Can 0142170093908	1,181.23	X	!
24/11/2016	22/11/2016	Internation40065810552	45.14	X	!
24/11/2016	22/11/2016	Internation60065810554	45.14	X	!
24/11/2016	22/11/2016	Internation00065810527	90.29	X	!
24/11/2016	22/11/2016	Air Can 0149566374516	650.40	X	!
24/11/2016	22/11/2016	Air Can 0149566374515	708.65	X	!
		Debit Total CAD	7,949.52		
		Credit Total CAD	-287.77		
		Total CAD	7,661.75		

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Page 3 of 8

09/19 47324	TASF 40065709850 OTTAWA ON	\$ 44.63 130626	\$ 0.00	\$ 44.63 P889898
09/19 47325	TASF 50065709851 OTTAWA ON	\$ 44.63 130752	\$ 0.00	\$ 44.63 P889898
09/19 47326	AIR CAN 0149565829941 WINNIPEG MB	\$ 326.52 130706	\$ 42.00	\$ 368.52 P889898

Passenger Name
Ticket Number 0149565829941

Departure Date 09/21/2016
Issue Date 09/16/2016

GST \$ 42.00

Leg 1 of 1
Originating City YOW - Ottawa Intl Arpt, Ottawa, Canada
Destination City YWG - Winnipeg Intl Arpt, Winnipeg, Canada
Flight Number 8527
Departure Time 00:00:00
Arrival Time 00:00:00

Carrier AC
Class of Service S
Fare Basis Code S5WLTGC

09/16 47327	WESTJET*0009565829942 CALGARY AB	\$ 448.28 130828	\$ 0.52	\$ 448.80 P889898
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09/22 85770	VISA SERVICES NORTH SYDNEY UNK AUSTRALIAN DOLLAR 20.00@.997	\$ 19.94 105515	\$ 0.00	\$ 19.94 P889898
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09/23 28571	INTERNATION30065726635 OTTAWA ON	\$ 44.63 163052	\$ 0.00	\$ 44.63 P889898
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09/23 28573	AIR CAN 0149565929876 WINNIPEG MB	\$ 186.43 163058	\$ 9.00	\$ 195.43 P889898
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Passenger Name Wilsonraybould/Jody Ms
Ticket Number 0149565929876

Departure Date 09/26/2016
Issue Date 09/23/2016

GST \$ 9.00

Leg 1 of 1
Originating City YYJ - Victoria Intl Arpt, Victoria, Canada
Destination City YVR - Vancouver Intl Arpt, Vancouver, Canada
Flight Number 8076
Departure Time 00:00:00
Arrival Time 00:00:00

Carrier AC
Class of Service V
Fare Basis Code VOZLTPA

09/23 28570	INTERNATION20065726634 OTTAWA ON	\$ 44.63 162955	\$ 0.00	\$ 44.63 P889898
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09/23 28572	AIR CAN 0149565929875 WINNIPEG MB	\$ 176.93 163000	\$ 8.00	\$ 184.93 P889898
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Passenger Name Wilsonraybould/Jody Ms
Ticket Number 0149565929875

Departure Date 09/26/2016
Issue Date 09/23/2016

GST \$ 8.00

Leg 1 of 1
Originating City YVR - Vancouver Intl Arpt, Vancouver, Canada
Destination City YYJ - Victoria Intl Arpt, Victoria, Canada
Flight Number 8057
Departure Time 00:00:00
Arrival Time 00:00:00

Carrier AC
Class of Service V
Fare Basis Code VOZLTPA

09/27 84401	AIR CAN 0142167874618 WINNIPEG MB	\$ 291.09 135330	\$ 0.00	\$ 291.09 P889898
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Passenger Name Wilsonraybould/Jody Ms
Ticket Number 0142167874618

Departure Date 10/12/2016
Issue Date 09/27/2016

Leg 1 of 1
Originating City YQM - Municipal, Moncton, Canada
Destination City YHZ - Halifax International, Halifax, Canada
Flight Number 7765
Departure Time 00:00:00
Arrival Time 00:00:00

Carrier AC
Class of Service S
Fare Basis Code S7WLTGA



Gouvernement du
Canada
Government of
Canada

Travel Authority and Advance
Autorisation de voyager et avance

Protected "A" when completed
protégé «A» lorsque rempli

Travel Authority No. (TAN) N° d'aut. de voyage (NAV)				1
PART A - TRAVELLER IDENTIFICATION - PARTIE A - IDENTIFICATION DU VOYAGEUR				
Name of traveller - Nom du voyageur Minister Wilson-Raybould	Telephone No. - N° de téléphone (613) 992-4621	Public servant - Fonctionnaire <input type="checkbox"/> Yes <input type="checkbox"/> No	Classification	2 PRI - C/DP
Does traveller have a Government of Canada travel card? Est-ce que le voyageur possède une carte de voyage du gouvernement du Canada? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A S.O.		If no, is a travel advance required? Si non, est-ce qu'une avance de voyage est nécessaire? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, amount requested Si oui, quel est le montant demandé?		
Branch / Division / Region - Direction / Division / Région MO		Travel arrange - Réservé de voyage	6	Telephone No. - N° de téléphone (613) 992-4621
PART B - REASON FOR TRAVEL - PARTIE B - RAISON DU VOYAGE				
Objective of travel - Objectif du voyage Aboriginal Policy Criminal Justice Reform Reconciliation speech at the Australian National University		Is this travel part of an event? Est-ce que le voyage se fait dans le cadre d'un événement? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Event reference No. N° de référence de l'événement		
Why is virtual presence or another remote meeting solution not being used? Pourquoi une présence virtuelle ou d'autres options de rencontres à distance n'ont été pas utilisées?		Event approval authority Pouvoir d'approbation de l'événement		
		Date event approved Date d'approbation de l'événement		
		Number of meals provided to this traveller during travel and at the event Nombre de repas fournis à ce voyageur pendant le voyage et lors de l'événement		
		Breakfast - Petit déjeuner Dinner - Souper Lunch - Dîner None - Aucun		
Travel category - Catégorie de voyage				
<input checked="" type="checkbox"/> Core mandate Mandat de base <input type="checkbox"/> Stakeholders Intervenants <input type="checkbox"/> Governance Gouvernance <input type="checkbox"/> Training Formation <input type="checkbox"/> Other Autre				
If "other" travel category, provide brief explanation Si vous choisissez la catégorie « Autre », veuillez expliquer				
PART C - ESTIMATED TRAVEL COSTS - PARTIE C - COÛT ESTIMATIFS DU VOYAGE				
Select a module Sélectionner un module Mod 4 - International travel outside Canada or the continental U.S.A.				
List all travel destinations Lister toutes les destinations de voyage Australia				
Departure date Date de départ November 2, 2016	Departure hour Heure de départ 5 : pm	Return date Date de retour November 13, 2016	Return hour Heure de retour 7 : 13pm	Total Number of Days Total du nombre de jours 12
COSTS - COÛTS				
Transportation - Transport		Additional Financial Information Renseignements financiers supplémentaires		
* Air Avion		\$ 7,500.00		
* Rail Train				
Rental vehicle Véhicule de location				
Private vehicle - Estimated km Véhicule personnel - km approximatif				
Taxi				
Other (explain) Autres coûts (expliquer)		12		
Subtotal Transportation Transport Sous-total		\$ 0.00 \$ 7,500.00		
Accommodation - Hébergement		Accommodation - Dépenses d'hébergement		
ACRD-listed hotel Hôtels énumérés dans le REHELV		13		
Non-ACRD listed hotel Hôtels non énumérés dans le REHELV		\$ 2,000.00		
Private accommodation Hébergement privé				
Government accommodation Hébergement gouvernemental		14		
Other accommodation (specify) Autre type d'hébergement (préciser)		15		
Subtotal Accommodation Hébergement Sous-total		\$ 2,000.00 \$ 0.00		
Meals and Incidentals - Repas		Traveller's Statement - Déclaration du voyageur		
Details		Number Nombre	Rate Taux	Sub-Total
Breakfast Petit déjeuner		12	\$ 35.55	\$ 426.60
Lunch Dîner		12	\$ 62.95	\$ 755.40
Dinner Souper		12	\$ 77.15	\$ 925.80
Total Meals Totaux repas				\$ 2,107.80
Incidentals Frais accessoires		12	\$ 35.13	\$ 421.56
Other costs (Specify) Autres coûts (Préciser)				
TOTAL ESTIMATED TRAVEL COSTS ESTIMATION TOTALE DES COÛTS DE VOYAGE				\$ 12,029.36
I have access to and am familiar with the provisions of the National Joint Council Travel Directive and accept the terms and conditions of travel in accordance with this directive. If I am a senior government official, I am familiar with the provisions of the Special Travel Authorities. J'ai accès à la Directive sur les voyages du Conseil national mixte et je suis familier avec ses dispositions. J'accepte les modalités de voyage conformément à cette directive. Si je suis haut fonctionnaire, je suis familier avec les dispositions du document Autorisations spéciales de voyage.				
Signature				
Date				
Supervisor Endorsement Recommandation du superviseur				
Signature				
Date				



Gouvernement du
Canada

Government of
Canada

Travel Authority and Advance
Autorisation de voyager et avance

Protected "A" when completed
protégé «A» lorsque rempli

PART D - BUDGET MANAGER APPROVAL - PARTIE D - APPROBATION DU GESTIONNAIRE DU BUDGET				
Estimated number of travellers to the same destination or event Nombre estimatif de voyageurs se rendant à la même destination ou au même événement		21 Rationale for number of travellers - Justification du nombre de voyageurs		
Financial coding - Codage financier		I confirm that funds are available Je confirme que les fonds sont disponibles.		
Cost Center Centre de coût	Fund Fonds	Functional area Code fonctionnel	Order number Numéro de commande	G/L
		Signature _____ Date _____		
Travel advance authorized Avance de voyage autorisée. _____				
The amount of the advance is reasonable and is approved, under authority of Section 34 of the Financial Administration Act. Le montant de l'avance est raisonnable et approuvé en vertu de l'article 34 de la Loi sur la gestion des finances publiques.				
Signature _____ Date _____				
PART E - AUTHORIZATIONS - PARTIE E - AUTORISATIONS				
Is there departmental travel plan approval for this trip? Existe-t-il une approbation ministérielle du plan de voyage pour ce déplacement?				Date approved Date d'approbation
<input type="checkbox"/> Yes Oui				<input type="checkbox"/> No Non
If yes, provide reference number Si oui, fournissez le numéro de référence				
Recommended for approval - Recommandation d'approbation				
Signature _____		Title - Titre _____		Date _____
Expenditure Initiation Authority is provided for this travel in accordance with the Financial Administration Act Section 32(1). Le pouvoir d'engager des dépenses pour ce voyage est accordé conformément aux termes de l'article 32(1) de la Loi sur la				
Signature _____		Title - Titre _____		Date _____
2016-09-06				

- | EXPLANATORY NOTES - NOTES EXPLICATIVES | |
|--|--|
| 1. TAN: Travel Authorization Number. | 1. NAV: Numéro d'autorisation de voyage. |
| 2. Classification of employees. If the employee is Minister-exempt staff, enter "exempt." | 2. Classification de l'employé. Si l'employeur fait partie du personnel exonéré du ministre, entrez « exonéré ». |
| 3. PRI: Employee Personal Record Identifier number. | 3. CIDP : Code d'identification de dossier personnel. |
| 4. Government of Canada travel card (individually designated travel card). | 4. Carte de voyage du gouvernement du Canada : carte individuelle de voyage |
| 5. Travel advances can be issued only to an employee who does not possess a Government of Canada travel card. | 5. Une avance de voyage ne peut être émise qu'à un employé qui ne possède pas une carte de voyage du gouvernement du Canada. |
| 6. If applicable, the name of the person who assisted in completing this form. | 6. Nom de personne qui aide à la préparation de ce formulaire, le cas échéant. |
| 7. Objective: what this travel will accomplish. | 7. Objectif : Ce que ce voyage permettra d'accomplir. |
| 8. An "event" as defined in the Treasury Board Directive on Travel, Hospitality, Conferences and Event Expenditures (THCEE Directive). | 8. Un « événement » comme défini dans la Directive sur les dépenses de voyages, d'accueil, de conférences et d'événements (DVACE). |
| 9. For explanations of each travel category, refer to the THCEE Directive. | 9. Pour des explications sur chaque catégorie de voyage, référez-vous à la DVACE.. |
| 10. List all travel destinations, in order from beginning to last. Mod: Module as defined in the National Joint Council Travel Directive. | 10. Énumérez toutes les destinations en ordre de la première à la dernière. Mod : module comme défini dans la Directive sur les voyages du Conseil national mixte. |
| 11. Total number of days on travel status (include beginning and end days as full days). | 11. Nombre total de jours du voyage (considérez le début et la fin du voyage comme des jours complets). |
| 12. Describe other costs and their amounts in the box labelled "Other costs" on the right side of this form. | 12. Décrivez les autres coûts et leur montant dans la case « Autres coûts » située du côté droit de ce formulaire. |
| 13. ACRD: Accommodation and Car Rental Directory. | 13. REHEL V : Répertoire des établissements d'hébergement et des entreprises de location de véhicules |
| 14. Government facility accommodations, e.g., barracks, training centres. | 14. Hébergement dans des installations gouvernementales, par exemple, des casernements, des centres professionnels. |
| 15. Describe other costs and their amounts in the box labelled "Other accommodation" on the right side of this form. | 15. Décrivez les autres coûts et leur montant dans la case « Autre type d'hébergement » située du côté droit de ce formulaire. |
| 16. Total of all travel costs prepaid through the TAN (most commonly airfare). | 16. Total de tous les coûts de voyage prépayés au moyen de NAV (le plus souvent les billets d'avion). |
| 17. Arithmetic check: Prepaid costs plus costs not prepaid must equal total estimated travel costs. | 17. La vérification arithmétique : Le montant des coûts prépayés additionné aux montants des coûts non prépayés doit correspondre au coût de voyage total estimatif. |
| 18. If applicable: If a third party may reimburse some or all of the travel costs, indicate the estimated amount. | 18. Le cas échéant, si un tiers peut rembourser une partie ou tous les coûts du voyage, indiquez le montant estimatif. |
| 19. Transportation rationale: If choices are available, describe why these transportation choices were made. | 19. Justification des dépenses pour le transport : S'il existe plusieurs possibilités, indiquez les raisons de votre choix. |
| 20. Accommodation rationale: If choices are available, describe why these choices were made. | 20. Justification des dépenses pour l'hébergement : S'il existe plusieurs possibilités, indiquez les raisons de votre choix. |
| 21. Total number of departmental travellers going to the same destination or event (THCEE Directive requirement). | 21. Nombre total de voyageurs d'un même ministère se rendant à la même destination ou au même événement. |
| 22. The certifying budget manager must have Financial Administration Act Section 32 authority. | 22. Le gestionnaire de budget doit avoir l'autorité en vertu de l'article 32 à la Loi sur gestion des finances publiques. |
| 23. If applicable: A travel plan has been approved by an Assistant Deputy Minister and provides expenditure initiation authority for all trips listed in the plan. | 23. Le cas échéant, un plan de voyage a été approuvé par un sous-ministre adjoint ce qui donne le pouvoir d'engager des dépenses pour tous les déplacements énumérés dans le plan. |

143712 Wilson-Raybould, Jody

S.33 FAA COMPREHENSIVE CHECKLIST (High risk & Post-Payment Low/Med risk)

C1 Expenditure Initiation and Commitment Authority - Section 32 of the FAA	Y	N	N/A
(a) Did authorizing manager have DOA on cost center?	✓		
(b) Did authorizing manager have DOA on purchase type and/or amount?	✓		
(c) Did the signature card match the approval on the documentation?	✓		
(d) TRAVEL, HOSPITALITY, CONFERENCE or/and EVENT - Is there a Travel, Hospitality, Conference and Event plan (THCEE) approval in place? If not – is there a <u>separate approval</u> (ex.: HRG)?	✓		
(e) Was the request to the supplier for goods and services made after Expenditure Initiation (S32)?			✓
(f) Was functional authority obtained prior to authorizing manager exercising S32 approval?			✓
C2 Transaction/Contracting Authority	Y	N	N/A
(a) If required, was payment made using a procurement vehicle?			✓
(b) If there is a Contract or PO, was it signed by an officer with appropriate contracting delegation and a valid signature card on file?			✓
(c) Is the purchase amount within the limits of authority per Procurement/Contracting policies?			✓
(d) Printed Name when Transaction Authority is being exercised is on the Purchasing Documents?			✓
C3 Certification Authority - Section 34 of the FAA	Y	N	N/A
(a) Did the S34 authorizing manager have DOA (delegation of authority) on cost center?	✓		
(b) Did the S34 authorizing manager have DOA on the type and/or amount?	✓		
(c) Did the signature card match the S34 approval on the documentation?	✓		
(d) Is the payment in accordance with relevant statutes, regulations, orders in council, Treasury Board Policies & Directives, and DOJ Policies & Guidelines?	✓		
(e) Is the payment in compliance with conditions identified in the PO/contract/approval memo/legal opinion / Authority to Extend Hospitality Form including deliverables, unit price, etc.?			✓
(f) S34 signatory is not a payment recipient or benefitting personally?	✓		
(g) TRAVEL - personal expenses have been excluded from the payment?			
(h) If the payment is an advance payment, is the pre-payment allowed as per the contract or policy?			✓
(i) TRAVEL - Do the receipts and dates on expense form match with travel dates?	✓		
(j) HOSPITALITY - Is the cost per participant equal to or lower than the amount allowed in the THCEE directive?			✓
C4 Payee Identification	Y	N	N/A
(a) Is the name of the payee in IFMS the same as on the invoice / claim request / expense claim?	✓		
(b) Is the address of the payee in IFMS the same as on the invoice / claim request / expense claim?	✓		
C5 Amount / Calculations	Y	N	N/A
(a) Is this the first time payment has been made (no duplicate)?	✓		
(b) Does the amount of the payment match the amount of the payment request document (i.e.: invoice / Hospitality Expense Form / Travel Claim, etc.)?	✓		
(c) Are the calculations of the payment amount before taxes accurate?	✓		
(d) Has provincial sales tax been removed from the payment where purchase province is not subject to HST?			✓
(e) Have all incorrect late payment charges or other inappropriate charges been removed from the payment?			✓
(f) TRAVEL - If a travel advance or pre paid expenses were approved have they been subtracted from the payment to the traveler?	✓		
C6 Coding	Y	N	N/A
(a) Is the expense charged in the right fiscal year?	✓		
(b) Is the payment charged to the right fund, functional area (activity), cost center and GL account?	✓		
(c) Is the payment coded to the right commitment number?	✓		

C7 Documents Substantiating Payment (refer to the "Supporting Documentation" guide for complete listing)	Y	N	N/A
(a) Have all supporting documents required according to the Supporting Document guide been provided?	✓		
(b) TRAVEL – Have receipts, affidavits and justifications for expenses claimed been provided?	✓		
(c) HOSPITALITY - For each vendor, has a copy of the signed hospitality claim, the invoice, and the signed payment voucher been attached?			✓
(d) EX-GRATIA / CLAIMS AGAINST THE CROWN - If this is a court award, has a court decision number been provided?			✓
(e) EX-GRATIA – Has a legal opinion been provided for payment over \$25k			✓
(f) Has After the fact S32, including signed justification, been provided, if applicable?			✓
NC - Non-Critical Errors	Y	N	N/A
(a) Was the invoice date stamped?			✓
(b) Is the Baseline date in IFMS accurate? Date stamp (invoice date) or goods/service received date, whichever is later.			✓
(c) Was Payment on Due Date (PODD) respected as per TBS Directive on Payment Requisitioning and Cheque Control? Were exception explained?			✓
Comments:			
Errors Found (circle the appropriate response) Yes No			
IFMS Document Number: <u>1719012401</u> High risk Low/Med risk Reviewed by: Name (Please Print): <u>SUSAN SELUTTER</u> Signature: <u>[Signature]</u> Date: <u>Dec 8/16</u>			

This checklist must be completed and attached to each transaction selected in the sample after conducting the review. Answer each question with Y or N. If the answer to any of the above questions is NO, an error must be recorded in IFMS or Excel in the appropriate category. Errors will be grouped and reported as follows:

C1	Error in Expenditure Initiation and Commitment Authority - Section 32 of the FAA
C2	Error in Transaction/Contracting
C3	Error in Certification Authority - Section 34 of the FAA
C4	Error in Payee
C5	Error in Amount/Calculation
C6	Error in Coding – Fiscal year/fund/GL
C7	Error in Supporting Documentation
NC	Non-Critical Errors
	No Errors

s.19(1)



Travel No. - N° du voyage
JWR Oct 29-30 Bella Bella BC

Travel Expense Report Note de Frais de Voyages

Department - Ministère Justice		Branch - Direction Minister's Office	Type 2	Name of Claimant - Nom du demandeur Jody Wilson-Raybould
Address - Adresse 284 Wellington		Telephone - Téléphone	Send Cheque to - Envoyer le chèque à l'adresse suivante 4th floor	

Purpose of Travel - But du voyage

Ministerial Business Heiltsuk 'Oil Spill' / Bella Bella, BC

EXPENSES PREPAID BY DEPARTMENT - DÉPENSES PAYÉES À L'AVANCE PAR LE MINISTÈRE

1	TRANSPORTATION TRANSPORT	Date / Time of Departure Heure du départ	Oct 29	Arrival Arrivé	Oct 30	
2	OTHER EXPENSES AUTRES DÉPENSES					\$ 138.99

AUTHORIZED ALLOWANCES - INDEMNITÉS AUTORISÉES

PRIVATE VEHICLE ALLOWANCE	INDEMNITÉ-VÉHICULE PARTICULIER					
PREVIOUSLY CLAIMED THIS FISCAL YEAR	DÉJÀ RÉCLAMÉ PRÉSENT EXERCICE					
THIS CLAIM	INDEMNITÉ DEMANDÉE					
OR-OU		COMPREHENSIVE ALLOWANCE (Accommodation, meals and incidental expenses)	INDEMNITÉ GLOBALE (Logement, Repas et frais divers)	COMPOSITE ALLOWANCE (Meals and incidental expenses for full calendar days only)	INDEMNITÉ DÉTAILLÉE (Repas et frais divers pour les jours de calendrier complets seulement)	
		RATE TAUX	days @ jours	days @ jours	days @ jours	\$ 0.00
PARTIAL COMPOSITE ALLOWANCES	INDEMNITÉ DÉTAILLÉE PARTIELLE	MEALS REPAS	1 Breakfasts Petits déjeuners @ \$ 17.00	Lunches @ Déjeuners	Dinners @ Dîners	\$ 17.00
		INCIDENTAL EXPENSES FRAIS DIVERS	2 days @ jours \$ 17.30	days @ jours	days @ jours	\$ 34.60
OTHER ALLOWANCES (Specify) AUTRES INDEMNITÉS (Précisez lesquelles)						

EXPENSES NOT INCLUDED ABOVE - DÉPENSES AUTRES QUE CI-DESSUS

3	Vehicle Rental	Location de véhicule		Vr. No. - P. N°	
4	Public Transportation	Transport en commun			
5	Accommodation	Logement			
6	Meals	Repas			
7	All Other Expenses (Specify)	Autres (précisez)	taxi		\$ 40.00

I certify that the amounts included in this claim were incurred on authorized government business travel.		Je certifie que les montants faisant l'objet de la présente réclamation constituent des dépenses entraînées par des voyages pour affaires officielles.		en vertu de l'article 34 de la Loi sur la gestion des finances publiques		Total Expenses Total des dépenses	\$ 230.59
				Y - A M D - J 1-8 NOV, 2016		Less Total 1 and 2 Above Moins le total des paragraphes 1 et 2	\$ 138.99
				Y - A M D - J		Total Claimed Total Demandé	\$ 91.60
				Y - A M D - J		Less Advance Moins L'avance	
Signature (Claimant - Demandeur)				Signature		Amount due Receiver General of Canada Total dû au Receveur général du Canada	
Date				Date		AMOUNT DUE CLAIMANT TOTAL DÛ AU REQUÉRANT	\$ 91.60
Type Particulars - Détails 3 hotel is pre-paid							

PAYMENT RECORD - ENREGISTREMENT DU PAIEMENT

Type 7	2 Sub Type 80	5 P.R.I. CIDP	8 Amount - Montant 91.60	14 Requisition No. N° de la demande	15 Supplier Indicator Indicateur du fournisseur	17 Due Date Date d'échéance	Y - A M D - J
--------	------------------	---------------	-----------------------------	--	--	--------------------------------	---------------

ACCOUNTING INFORMATION - RENSEIGNEMENTS DE LA COMPTABILITÉ							
2 Sub Type	3 Dept. Ref. No. N° de réf. min.	5 Coding - Codeage	6 Amount - Montant	CR-CT			
	300262986 - 2	1524 - 11050 15 - 4010	91.60				
7 Description			8 Fin. Encumbrance No. N° de la charge financière				
2	3	5	6				
7			8				
2	3	5	6				
7			8				

Dept. Pre-Audit and Account Verification.	Vérification de la comptabilité au niveau du ministère	Verified correct - Vérifié conforme	TOTAL
Signature		Signature	
Requisitioned for payment pursuant to section 33 of the Financial Administration Act and Certified in accordance with section 7 of the Payment Requisitioning Regulations	Demandé pour paiement conformément à l'article 33 de la Loi sur la gestion des finances publiques, et certifié aux termes de l'article 7 du Règlement sur les réquisitions de paiements.	Services Officer - Agent des services	20 Cheque No. - N° de chèque
Signature		Signature	21 Date Y - A M D - J

Travel Expenses

s.19(1)

Traveler's Name Minister Wilson-Raybould
Trip Purpose Ministerial Business
Destination Bella Bella
Departure date October 29, 2016
Return date 30-Oct-16

300262986

Trip leg		Are meals provided on flight/train Y/N
Departure time (from home/work)	6pm	Y
Multiple destination details		
Multiple destination details		
Arrival time (end of travel status)	2am	Y

Allocation - Claimed Meals & Incidental

DATE	BREAKFAST	LUNCH	DINNER	INCIDENTALS
29-Oct-16	—	—	—	✓
30-Oct-16	✓	—	—	✓

Additional comments

* [redacted] paid for Hotel on her credit card.
Last minute booking on the weekend. Oselle would have needed
to sign the authorization form.
The Challenger was used for this trip.
Minister LeBlanc was the requestor.

PLEASE ATTACH RECEIPTS	Provided	Prepaid Expenses	Paid by employee
Flight/Train	—		
Accommodation	✓		✓
Taxis			
Other			
Other			

Completed by: [redacted]
Date: November 1, 2016





COAST
discovery inn™

Invoice

s.19(1)

975 Shoppers Row,
Campbell River, BC V9W 2C4
Tel: (250) 287-7155 Fax: (250) 287-2213

Ms Jody Wilson-Raybould

Ottawa ON
CANADA

Invoice

Invoice date 10/30/2016
Invoice number 125657
Our reference CDI-FC193133 /A
GST Number 85421-8179 RT 0001

Guest	Ms Jody Wilson-Raybould	Arrival	10/29/2016	Departure	10/30/2016	Room	508
Date	Description	Quantity	Unit Price	Total ()			
10/29/2016	Room Charge	1	123.00	123.00			
10/29/2016	GST Room Taxes 5%	1	6.15	6.15			
10/29/2016	Hotel Room Tax 8%	1	9.84	9.84			
			Total Invoice		138.99		
10/30/2016	Visa					-138.99	
			Total Paid		-138.99		
			Total Due		0.00		

Total GST 6.15

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

Paul Ray



Job #

RECEIPT FOR CAB FARE

Amount \$40 Date _____

From _____

To _____

Cab No. _____ Driver _____

H.S.T. Incl.



For reservations: www.coasthotels.com or 1-800-663-1144

s.19(1)

12/14/10 13:42 FAX 250 287 2213

COAST DISCOVERY

→ CENTRAL RES.

0002



Phone: 250 287 7155
Fax: 250 287 2213

AUTHORIZATION FOR CREDIT CARD BILLING

CARDHOLDER INFORMATION			
Cardholders Name:			
Cardholder's Phone Number:			
Cardholder's Mailing Address:	Address 1:		
	Address 2:		
	City:	Prov / State:	Postal / Zip
CREDIT CARD INFORMATION			
Credit Card Number:			
Credit Card Expiry Date (mm/yy)			
MAILING INFORMATION			
[] Fax Receipt to #			
[<input checked="" type="checkbox"/>] or E-MAIL Receipt to:		@justice.qc.ca	
RESERVATION INFORMATION			
Arrival Date:	October 29, 2016	Departure Date:	October 30, 2016
Guest Name:	Tody Wilson-Raybould		
Reservation Number:	CDI: FC193133		
** Please note, any extension of the guest stay must be separately approved**			
Indicate what charges you would like applied to the Credit Card:		[<input checked="" type="checkbox"/>] Room + Tax	
		[] All Charges (i.e. Meals, Phone Calls) Detail: _____	

REQUIRED

This request will not be processed unless the following are attached:

- * Photocopy or scanned image of the front and back of the Credit Card being used, bearing the same Cardholder Signature provided on this form.

Cardholder's Signature	
Date:	October 29, 2016

Please FAX the completed form and required images to 250.287.2213

s.19(1)



Department of Justice
Canada

Ministère de la Justice
Canada

TRAVEL AUTHORITY AND ADVANCE
AUTORISATION DE VOYAGER ET AVANCE

Name - Nom Minister Wilson-Raybould	Tel. No. - N° de tél. (613) 992-4621	Section MO
<input type="checkbox"/> NON PUBLIC SERVANT (IF APPLICABLE) NON FONCTIONNAIRE (S'IL Y A LIEU)		Building - Édifice EMB
		Room No. - N° de pièce 4th Floor

TRAVEL INFORMATION - INFORMATION SUR LE VOYAGE

Purpose of Travel - Motif du voyage:

Ministerial Business

Destination(s) - Destination(s):

Bella Bella

Date(s) In Travel Status - Date(s) de voyage:

October 29 - October 30

MODE OF TRANSPORTATION - MODE DE TRANSPORT

<input checked="" type="checkbox"/> Air Avion	<input type="checkbox"/> Rail Train	<input type="checkbox"/> Bus Autobus	<input type="checkbox"/> Car Rental Voiture louée	<input type="checkbox"/> Private Vehicle Véhicule particulier	<input type="checkbox"/> Employer Rate Taux employeur	ESTIMATED TRANSPORTATION COST COÛT ESTIMÉ DU TRANSPORT
<input type="checkbox"/> Other Divers	Specify: Préciser:			<input type="checkbox"/> Business Class Classe d'affaires	<input type="checkbox"/> Employee Rate Taux employé	

ESTIMATED TRAVEL COST - COÛT APPROXIMATIF DU VOYAGE

Cash Expense - Dépense

ACCOMMODATION HÉBERGEMENT	1	X	\$150.00	=	\$150.00
	NIGHTS/NOMBRE DE NUITS		COST PER NIGHT/COÛT PAR NUIT		
MEALS AND INCIDENTALS REPAS ET DÉPENSES IMPRÉVUES	2	X	\$96.10	=	\$192.20
	DAYS/NOMBRE DE JOURS		ALLOWANCE PER DAY MONTANT QUOTIDIEN ALLOUÉ		
Management Category Catégorie de gestion	<input type="checkbox"/>				
OTHER (SPECIFY)				=	\$100.00

ESTIMATED TRAVEL COST
COÛT APPROXIMATIF DU VOYAGE \$442.20 \$442.20

ADVANCED REQUIRED
AVANCE REQUISE TOTAL COMMITMENT
ENGAGEMENT TOTAL \$442.20

CHARGE TO - IMPUTER À

<input type="checkbox"/> Own Section Propre section	<input type="checkbox"/> Other Section Autre section	Specify - Préciser
<input type="checkbox"/> Projec Projet		Specify - Préciser
<input type="checkbox"/> Training and Development Formation et perfectionnement		Specify - Préciser
<input type="checkbox"/> Recruiting Recrutement	<input type="checkbox"/> Conferences Colloques	Specify - Préciser
<input type="checkbox"/> Relocation Réinstallation	<input type="checkbox"/> Client Department Travel Budget Budget de voyage pour ministère client	Specify - Préciser

TRAVEL ADVANCE AUTHORITY - AUTORISATION DE L'AVANCE DE VOYAGE

Date travel Advance Required
Avance de voyage requise pour le

Y - A M D - J

Travel Number - Numéro de voyage

Requested by - Demandé par

Y - A M D - J

Y - A M D - J

A TRAVEL ADVANCE SHALL BE ACCOUNTED FOR WITHIN 15 DAYS OF THE COMPLETION
OF THE TRAVEL FOR WHICH THE ADVANCE WAS AUTHORIZED

Certified pursuant to Section 32 of the FAA

ENT

ACCOUNTING INFORMATION - RENSEIGNEMENTS DE LA COMPTABILITÉ

Doc. No. - N° du doc.	IPU Type - Type UEP	Source	<input type="checkbox"/> Urgent Requisition Demande urgente
<input type="checkbox"/> Return cheque to Justice Retournez le chèque à Justice	Vender Code - Code fournisseur	Accountable date Date du compte rendu requis le	Y - A M D - J
Enter "C" to close or "R" to reopen Inscrivez "C" pour fermer ou "R" pour ouvrir			
Commitment number N° d'engagement	Cost Centre Centre de coût	Order No. No. d'ordre	Customer No. No. de client
300262986			
		G/L Account Compte général	Amount Montant
		cr cl	Sub Type Sous type

JUS 106 (1998/04)

1 AND/ET 2 - ACCOUNTING OFFICE
BUREAU DE LA COMPTABILITÉ

3-TRAVELER
VOYAGEUR

s.19(1)

Landry, Joelle

From: Landry, Joelle
Sent: 2016-Nov-02 12:16 PM
To: Grenier, Anne
Subject: FW: Meals - Oct. 30 trip

Joëlle Landry
992-8474
EMB 4032

From: [REDACTED]
Sent: 2016-Nov-02 12:07 PM
To: Landry, Joelle <Joelle.Landry@justice.gc.ca>
Subject: Re: Meals - Oct. 30 trip

They provided lunch - so we won't claim it.

Thanks!

From: Landry, Joelle
Sent: Wednesday, November 2, 2016 8:35 AM
To: [REDACTED]
Subject: Meals - Oct. 30 trip



Hi [REDACTED] could you please ask the Minister is she is claiming the lunch of Oct. 30 (2nd days) of the trip to Bella Bella? Could I get this info before she leaves for Australia?

Thanks

Joëlle Landry
Agente d'administration principale p.i.
Groupe du SM, Centre d'affaires

A/ Senior Administrative Officer
DM Group Business Centre

Justice Canada
284 Wellington St. - EMB 4032
Ottawa, ON K1A 0H8
Telephone/Téléphone : 613-992-8474

 Department of Justice Canada		Ministère de la Justice Canada		TRAVEL AUTHORITY AND ADVANCE AUTORISATION DE VOYAGER ET AVANCE			
Name - Nom Minister Wilson-Raybould		Tel. No. - N° de tél. (613) 992-4621		Section MO			
<input type="checkbox"/> NON PUBLIC SERVANT (IF APPLICABLE) NON FONCTIONNAIRE (SIL Y A LIEU)		Building - Édifice EMB		Room No. - N° de pièce 4th Floor			
TRAVEL INFORMATION - INFORMATION SUR LE VOYAGE Purpose of Travel - Motif du voyage: Two speeches Destination(s) - Destination(s): Toronto Date(s) In Travel Status - Date(s) de voyage: October 28 - October 29							
MODE OF TRANSPORTATION - MODE DE TRANSPORT <input checked="" type="checkbox"/> Air Avion <input type="checkbox"/> Rail Train <input type="checkbox"/> Bus Autobus <input type="checkbox"/> Car Rental Voiture louée <input type="checkbox"/> Private Vehicle Véhicule particulier <input type="checkbox"/> Employer Rate Taux employeur <input type="checkbox"/> Other Divers Specify: _____ <input type="checkbox"/> Business Class Classe d'affaires <input type="checkbox"/> Employee Rate Taux employé ESTIMATED TRANSPORTATION COST COÛT ESTIMÉ DU TRANSPORT \$600.00							
ESTIMATED TRAVEL COST - COÛT APPROXIMATIF DU VOYAGE Cash Expense - Dépense ACCOMMODATION HÉBERGEMENT 1 X \$220.00 = \$220.00 NIGHTS/NOMBRE DE NUITS COST PER NIGHT/COÛT PAR NUIT MEALS AND INCIDENTALS REPAS ET DÉPENSES IMPRÉVUES 2 X \$96.10 = \$192.20 DAYS/NOMBRE DE JOURS ALLOWANCE PER DAY MONTANT QUOTIDIEN ALLOUÉ Management Category Catégorie de gestion <input type="checkbox"/> OTHER (SPECIFY) = \$100.00 ESTIMATED TRAVEL COST \$512.20 ESTIMATED TRAVEL COST \$512.20 COÛT APPROXIMATIF DU VOYAGE ADVANCED REQUIRED AVANCE REQUISE \$1,112.20 TOTAL COMMITMENT ENGAGEMENT TOTAL							
CHARGE TO - IMPUTER À <input type="checkbox"/> Own Section Propre section <input type="checkbox"/> Other Section Autre section Specify - Préciser <input type="checkbox"/> Projec Projet Specify - Préciser <input type="checkbox"/> Training and Development Formation et perfectionnement Specify - Préciser <input type="checkbox"/> Recruiting Recrutement <input type="checkbox"/> Conferences Colloques Specify - Préciser <input type="checkbox"/> Relocation Réinstallation <input type="checkbox"/> Client Department Travel Budget Budget de voyage pour ministère client Specify - Préciser							
TRAVEL ADVANCE AUTHORITY - AUTORISATION DE L'AVANCE DE VOYAGE Date travel Advance Required Y - A M D - J Avance de voyage requise pour le 2016 10 28 Requested by - Demandé par Signature _____ Date _____ Y - A M D - J				Travel Number - Numéro de voyage  Y - A M D - J 2016 10 27 Date			
A TRAVEL ADVANCE SHALL BE ACCOUNTED FOR WITHIN 15 DAYS OF THE COMPLETION OF THE TRAVEL FOR WHICH THE ADVANCE WAS AUTHORIZED IL FAUT RENDRE COMPTE D'UNE AVANCE DE VOYAGE DANS LES 15 JOURS QUI SUIVENT LA FIN DU VOYAGE POUR LEQUEL ELLE A ÉTÉ AUTORISÉE							
ACCOUNTING INFORMATION - RENSEIGNEMENTS DE LA COMPTABILITÉ Doc. No. - N° du doc. IPU Type - Type UEP Source <input type="checkbox"/> Urgent Requisition Demande urgente <input type="checkbox"/> Return cheque to Justice Retournez le chèque à Justice Vender Code - Code fournisseur Accountable date Date du compte rendu requis le Y - A M D - J Enter "C" to close or "R" to reopen Inscrivez "C" pour fermer ou "R" pour ouvrir Commitment number N° d'engagement Cost Centre Centre de coût Order No. No. d'ordre Customer No. No. de client G/L Account Compte général Amount Montant cr cl Sub Type Sous type 300261765							
JUS 106 (1998/04)		1 AND/ET 2 - ACCOUNTING OFFICE BUREAU DE LA COMPTABILITÉ			3-TRAVELER VOYAGEUR		

s.18(a)

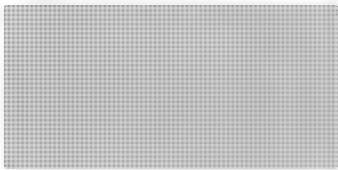
s.19(1)

Sheraton Centre Toronto Hotel
123 Queen Street West
Toronto, ON M5H 2M9
Canada
Tel: (416) 361-1000 Fax: 416-947-4854



Sheraton®

Jody Wilson



Page Number	:	1	Invoice Nbr	:	472966
Guest Number	:	6520603			
Folio ID	:	A			
Arrive Date	:	28-OCT-16	15:28		
Depart Date	:	29-OCT-16	09:59		
No. Of Guest	:	1			
Room Number	:	4145			
Club Account	:	SPG -			

Tax Invoice

Tax ID : 844048108

Sheraton Centre 29-OCT-16 10:10

Date	Reference	Description	Charges (CAD)	Credits (CAD)
28-OCT-16	RT4145	Room Chrg Government	199.00	
28-OCT-16	RT4145	Rooms HST	25.87	
28-OCT-16	RT4145	Destination Marketing Program	5.29	
28-OCT-16	RT4145	HST Dest Marketing Prgm	0.68	
29-OCT-16	MC	MasterCard		-230.84

For Authorization Purpose Only

Date	Code	Authorized
28-OCT-16	152834	268.65

** Total	230.84	-230.84
*** Balance	0.00	

HST Summary	Amount (CAD)
HST Room:	25.87
HST Food and Beverage	0.00
HST Telephone:	0.00
HST Other:	0.00
HST Total	25.87

Savor the unexpected with Paired - our menu of expertly matched small plates, premium wines and craft beers. Highlighting imaginative ingredient combinations, Paired delights the palate and invites exploration Visit our lobby bars or learn more at www.sheraton.com/paired

Continued on the next page

pre paid

s.19(1)

Travel Expenses

Traveler's Name Minister Wilson-Raybould
Trip Purpose Two Speeches
Destination Toronto
Departure date Oct-28
Return date Oct-29

300261705

Trip leg		Are meals provided on flight/train Y/N
Departure time (from home/work)	11:25am	N
Multiple destination details		
Multiple destination details		
Arrival time (end of travel status)	1:26pm	N

Allocation - Claimed Meals & Incidental

DATE	BREAKFAST	LUNCH	DINNER	INCIDENTALS
28-Oct-16	—	✓	✓	✓
29-Oct-16	✓	—	—	✓

claim lunch
claim breakfast

Additional comments

PLEASE ATTACH RECEIPTS	Provided	Prepaid Expenses	Paid by employee
Flight/Train	✓	✓	
Accommodation	✓	✓	
Taxis			
Other			
Other			

Completed by: [redacted]
Date: 31-Oct-16

s.19(1)



Government of Canada
Gouvernement du Canada

Travel No. - N° du voyage
JWR Oct 28-29 2016 Toronto

Travel Expense Report

Note de Frais de Voyages

Department - Ministère Justice		Branch - Direction Minister's Office	Type 2	Name of Claimant - Nom du demandeur Jody Wilson-Raybould
Address - Adresse 284 Wellington		Telephone - Téléphone	Send Cheque to - Envoyer le chèque à l'adresse suivante 4th floor	
Purpose of Travel - But du voyage Two speeches / Toronto				

EXPENSES PREPAID BY DEPARTMENT - DÉPENSES PAYÉES À L'AVANCE PAR LE MINISTÈRE

1	TRANSPORTATION TRANSPORT	Date / Time of Departure Heure du départ	Oct 28	Arrival Arrivé	Oct 29	\$ 562.16
2	OTHER EXPENSES AUTRES DÉPENSES					\$ 230.84

AUTHORIZED ALLOWANCES - INDEMNITÉS AUTORISÉES

PRIVATE VEHICLE ALLOWANCE	INDEMNITÉ-VÉHICULE PARTICULIER					
PREVIOUSLY CLAIMED THIS FISCAL YEAR	DÉJÀ RÉCLAMÉ PRÉSENT EXERCICE					
THIS CLAIM	INDEMNITÉ DEMANDÉE					
OR-OU		COMPREHENSIVE ALLOWANCE (Accommodation, meals and incidental expenses)	INDEMNITÉ GLOBALE (Logement, Repas et frais divers)	COMPOSITE ALLOWANCE (Meals and incidental expenses for full calendar days only)	INDEMNITÉ DÉTAILLÉE (Repas et frais divers pour les jours de calendrier complets seulement)	
		RATE TAUX	days @ jours	days @ jours	days @ jours	\$ 0.00
PARTIAL COMPOSITE ALLOWANCES	INDEMNITÉ DÉTAILLÉE PARTIELLE	MEALS REPAS	1 Breakfasts Petits déjeuners @ \$ 17.00	1 Lunches Déjeuners @ \$ 17.25	1 Dinners Dîners @ \$ 45.55	\$ 79.80
		INCIDENTAL EXPENSES FRAIS DIVERS	2 days @ jours \$ 17.30	days @ jours	days @ jours	\$ 34.60
OTHER ALLOWANCES (Specify) AUTRES INDEMNITÉS (Précisez lesquelles)						

EXPENSES NOT INCLUDED ABOVE - DÉPENSES AUTRES QUE CI-DESSUS

3	Vehicle Rental	Location de véhicule	Vr. No. - P. N°	
4	Public Transportation	Transport en commun		
5	Accommodation	Logement		
6	Meals	Repas		
7	All Other Expenses (Specify)	Autres (précisez)		

I certify that the amounts included in this claim were incurred on authorized government business travel.	Je certifie que les montants faisant l'objet de la présente réclamation constituent des dépenses entraînées par des voyages pour affaires officielles.	Certified pursuant to section 34	Certifié en vertu de l'article 34	Total Expenses Total des dépenses	\$ 907.40
				Less Total 1 and 2 Above	\$ 793.00
				Total Claimed	\$ 114.40
				Less Advance	
				Amount due Receiver General of Canada	
				AMOUNT DUE CLAIMANT	\$ 114.40

PAYMENT RECORD - ENREGISTREMENT DU PAIEMENT

Type 7	2 Sub Type 80	5 P.R.I. CDP	8 Amount - Montant 114.40	14 Requisition No. N° de la demande	15 Supplier Indicator Indicateur du fournisseur	17 Due Date Date d'échéance	Y - A M D - J
Type 4	2 Sub Type	3 Dept. Ref. No. N° de réf. min. 300261765 - 3	5 Coding - Codage 1524 - 11050 15 - 4010	6 Amount - Montant 114.40	CR-CT		
		7 Description	8 Fin. Encumbrance No. N° de la charge financière				
2	3	5	6				
7				8			
2	3	5	6				
7				8			

Dept. Pre-Audit and Account Verification.	Vérification de la comptabilité au niveau du ministère	Verified correct - Vérifié conforme	TOTAL
Signature		Signature	
Requisitioned for payment pursuant to section 33 of the Financial Administration Act and Certified in accordance with section 7 of the Payment Requisitioning Regulations	Demandé pour paiement conformément à l'article 33 de la Loi sur la gestion des finances publiques, et certifié aux termes de l'article 7 du Règlement sur les réquisitions de paiements.	Services Officer - Agent des services	20 Cheque No. - N° de chèque 21 Date Y - A M D - J
Signature		Signature	

s.19(1)

From: [REDACTED] McCord Travel Management [REDACTED]@mccordtravel.ca>
Sent: October-27-16 4:06 PM
To: [REDACTED] Landry, Joelle
Subject: 29Oct16 / Jody Wilson Raybould - Toronto Island to Ottawa *e-ticket

Thank you for flying Porter

Booking status: **Confirmed**
Porter confirmation number: **U6UW2Z**

Porter only accepts debit or credit payments at check-in and the gate. We are now cash free.

within 24 hours of departure

SAT 29 OCT 2016
TORONTO, CA (YTZ) TO OTTAWA, CA (YOW)

PD 229

12:30 PM
Toronto, CA (YTZ)

1:26 PM
Ottawa, CA (YOW)

Duration: 56 minutes

Seats: 2B

Arrive at airport by 12:00 PM

PASSENGER

Jody Wilson Raybould

BAGGAGE POLICY

Checked baggage policy

	1st bag		2nd bag		Weight fee per bag above 23kg
	Pay in advance	Pay at airport	Pay in advance	Pay at airport	
Toronto - Ottawa Flexible fare class	\$27.50 - \$31.62	\$37.50 - \$43.13	\$37.50 - \$43.13	\$47.50 - \$54.63	\$77.50 - \$89.13

If you have prepaid for your checked baggage and are traveling with a partner airline, please be prepared to present your itinerary at the airline check-in counter.

[See full checked baggage rules](#)



Carry-on baggage policy

TWO items of carry-on baggage are permitted, free of charge, per passenger.
Oversized carry-on bags will be checked at the gate for a fee of \$47.50 – \$129.38, taxes included.
[See all carry-on baggage rules](#)

SUMMARY OF PURCHASES



Flights

Toronto - Ottawa (paid)



Checked bags

Toronto - Ottawa

Bags not added

☐ [Add a bag](#)

Save \$10 plus tax per bag when you pay online



Seat selection

Toronto - Ottawa

1 reserved seat

☐ [Upgrade seats](#)

Enhance your travel experience



Hertz Car Rental
([See details](#))

FARE INFORMATION

Air transportation charges	\$139.50 CAD
Taxes, fees and charges	\$89.46 CAD

Total Fare Price

\$228.96 CAD



CHANGE FEES

	Same-day change per passenger*	Advance change per passenger
Toronto - Ottawa Flexible fare class	Complimentary	\$50 per direction +/- fare difference

* Subject to availability

[See all fare rules, terms and conditions](#)

DAY OF TRAVEL

Identification requirements

All passengers travelling within Canada are required to present one piece of valid government issued photo identification.

[See more information](#)

Please [click here](#) for departure airport information.

We look forward to seeing you soon!

flyporter.com



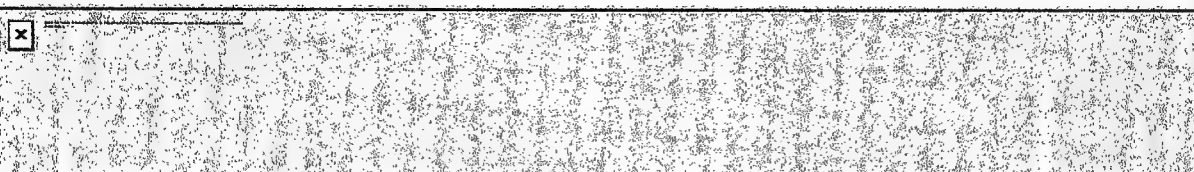
Rated top small airline in the world by Conde Nast
Traveler's Readers Choice Awards



Porter Airlines is proud to be rated an official 4 Star
Airline by SKYTRAX

s.19(1)

From: [REDACTED] - McCord Travel Management <[REDACTED]@mccordtravel.ca>
Sent: October-25-16 4:17 PM
To: [REDACTED] Landry, Joelle
Subject: 28Oct16 / Jody Wilson Raybould - Ottawa to Toronto Island *e-ticket



Thank you for flying Porter

Booking status: **Confirmed**
Porter confirmation number: **FITWTL**

within 24 hours of departure

Porter only accepts debit or credit payments at check-in and the gate. We are now cash free.

FRI 28 OCT 2016
YOW TO YTZ

PD 220



11:25 AM

YOW



12:25 PM

YTZ

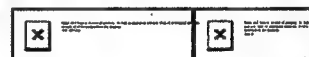
Arrive at airport by 10:25 AM

Seats: 8B



PASSENGER

Jody Wilson Raybould



BAGGAGE POLICY



Checked baggage policy

	1st bag		2nd bag		Weight fee per bag above 23kg
	Pay in advance	Pay at airport	Pay in advance	Pay at airport	
YOW - YTZ Flexible fare class	\$27.50 - \$31.62	\$37.50 - \$43.13	\$37.50 - \$43.13	\$47.50 - \$54.63	\$77.50 - \$89.13

If you have prepaid for your checked baggage and are traveling with a partner airline, please be prepared to present your itinerary at the airline check-in counter.

[See full checked baggage rules](#)



Carry-on baggage policy

TWO items of carry-on baggage are permitted, free of charge, per passenger.
Oversized carry-on bags will be checked at the gate for a fee of \$47.50 – \$129.38, taxes included.

[See all carry-on baggage rules](#)

SUMMARY OF PURCHASES



Flights

YOW - YTZ (paid)



Checked bags

YOW - YTZ

Bags not added

☐ [Add a bag](#)

Save \$10 plus tax per bag when you pay online



Seat selection

YOW - YTZ

1 reserved seat

☐ [Upgrade seats](#)

Enhance your travel experience



Hertz Car Rental
[\(See details\)](#)

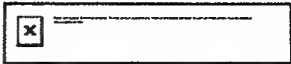
FARE INFORMATION

Air transportation charges

\$252.75 CAD

Taxes, fees and charges \$80.45 CAD

Total Fare Price \$333.20 CAD



CHANGE FEES

	Same-day change per passenger*	Advance change per passenger
YOW - YTZ Flexible fare class	Complimentary	\$50 per direction +/- fare difference

* Subject to availability

[See all fare rules, terms and conditions](#)

DAY OF TRAVEL

Identification requirements

All passengers travelling within Canada are required to present one piece of valid government issued photo identification.

[See more information](#)

Please [click here](#) for departure airport information.

We look forward to seeing you soon!

[flyporter.com](#)



Rated top small airline in the world by Conde Nast
Traveler's Readers Choice Awards



Porter Airlines is proud to be rated an official 4 Star
Airline by SKYTRAX

porter

Boarding Pass/Carte d'accès à bord

Name/Nom

WILSONRAYBOULD/JODY

From/Départ

OTTAWA

Frequent Flyer/Voyageur Assidu

PD 220

Date/Date

28 Oct 16

Boarding Time/Heure d'embarquement

11:05 AM

12:05

To/Destination

TORONTO

Reservation/Reservation

F1TWTL

Gate/Porte

18

Seat/Siège

8B

Seq

55



porter

Boarding Pass/Carte d'accès à bord

Name/Nom

WILSONRAYBOULD/JODY

From/Départ

TORONTO

Frequent Flyer/Voyageur Assidu

PD 229

Date/Date

29 Oct 16

Boarding Time/Heure d'embarquement

12:10 PM

To/Destination

OTTAWA

Reservation/Reservation

U6UW2Z

Gate/Porte

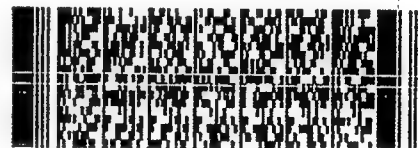
4

Seat/Siège

2B

Seq

58



• Oct. 28-29

• Toronto Visit: Criminal Lawyers' Association

300 761 765

s.19(1)



Government
of Canada

Gouvernement
du Canada

Travel Expense Report

Note de Frais de Voyages

Travel No. - N° du voyage

JWR Oct 12-15 2016 Halifax

Type
2

Name of Claimant - Nom du demandeur

Jody Wilson-Raybould

Department - Ministère

Justice

Branch - Direction

Minister's Office

Send Cheque to - Envoyer le chèque à l'adresse suivante

4th floor

Address - Adresse

284 Wellington

Purpose of Travel - But du voyage

FPT & Ministerial Business / Halifax

EXPENSES PREPAID BY DEPARTMENT - DÉPENSES PAYÉES À L'AVANCE PAR LE MINISTÈRE

1	TRANSPORTATION TRANSPORT	Date / Time of Departure Heure du départ	Oct 12 17:51	Arrival Arrivé	Oct 15 19:05	\$ 678.11
2	OTHER EXPENSES AUTRES DÉPENSES					\$ 538.41

AUTHORIZED ALLOWANCES - INDEMNITÉS AUTORISÉES

PRIVATE VEHICLE ALLOWANCE	INDEMNITÉ-VÉHICULE PARTICULIER					
PREVIOUSLY CLAIMED THIS FISCAL YEAR	DÉJÀ RÉCLAMÉ PRÉSENT EXERCICE					
THIS CLAIM	INDEMNITÉ DEMANDÉE					
OR-OU	COMPREHENSIVE ALLOWANCE (Accommodation, meals and Incidental expenses)	INDEMNITÉ GLOBALE (Logement, Repas et frais divers)	COMPOSITE ALLOWANCE (Meals and incidental expenses for full calendar days only)	INDEMNITÉ DÉTAILLÉE (Repas et frais divers pour les jours de calendrier complets seulement)		
	RATE TAUX	days @ jours	days @ jours	days @ jours		\$ 0.00
PARTIAL COMPOSITE ALLOWANCES	INDEMNITÉ DÉTAILLÉE PARTIELLE	MEALS REPAS	1 Breakfasts Petits déjeuners \$ 17.00	1 Lunches Déjeuners \$ 17.25	1 Dinners Dîners \$ 45.55	\$ 79.80
		INCIDENTAL EXPENSES FRAIS DIVERS	4 days @ jours \$ 17.30	days @ jours	days @ jours	\$ 69.20
OTHER ALLOWANCES (Specify) AUTRES INDEMNITÉS (Précisez lesquelles)						

EXPENSES NOT INCLUDED ABOVE - DÉPENSES AUTRES QUE CI-DESSUS

3	Vehicle Rental	Location de véhicule		Vr. No. - P. N°	
4	Public Transportation	Transport en commun			
5	Accommodation Logement				
6	Meals Repas				
7	All Other Expenses (Specify)	Autres (précisez)			

I certify that the amounts
included in this claim were
incurred on authorized
government business travel.

Je certifie que les montants faisant
l'objet de la présente réclamation
constituent des dépenses
entraînées par des voyages pour
affaires officielles.

Certified pursuant to section 34
of the Financial Administration Act

Certifié en vertu de l'article 34
de la Loi sur la gestion des
affaires publiques

Y - A M D - J

8 NOV 2016

Y - A M D - J

Total Expenses	Total des dépenses	\$ 1,365.52
Less Total 1 and 2 Above	Moins le total des paragraphes 1 et 2	\$ 1,216.52
Total Claimed	Total Demandé	\$ 149.00
Less Advance	Moins L'avance	
Amount due Receiver General of Canada	Total dû au Receveur général du Canada	
AMOUNT DUE CLAIMANT	TOTAL DÛ AU REQUÉRANT	\$ 149.00

Type Particulars - Détails

3

hotel is pre-paid

PAYMENT RECORD - ENREGISTREMENT DU PAIEMENT

Type 7	2 Sub Type 80	5 P.R.I. CIDE	8 Amount - Montant	14 Requisition No. N° de la demande	15 Supplier Indicator Indicateur du fournisseur	17 Due Date Date d'échéance	Y - A M D - J
			149.00		0		

ACCOUNTING INFORMATION - RENSEIGNEMENTS DE LA COMPTABILITÉ

2 Sub Type	3 Dept. Ref. No. N° de réf. min.	5 Coding - Codage	6 Amount - Montant	CR-CT
	300261764 - 3	1524 - 11050 15 - 4010	149.00	
7 Description	8 Fin. Encumbrance No. N° de la charge financière			
2	3	5	6	
7	8			
2	3	5	6	
7	8			

Dept. Pre-Audit and Account Verification.	Vérification de la comptabilité au niveau du ministère	Verified correct - Vérifié conforme	TOTAL
Signature		Signature	
Requisitioned for payment pursuant to section 33 of the Financial Administration Act and Certified in accordance with section 7 of the Payment Requisitioning Regulations	Demandé pour paiement conformé- ment à l'article 33 de la Loi sur la gestion des finances publiques, et certifié aux termes de l'article 7 du Règlement sur les réquisitions de paiements.	Services Officer - Agent des services	20 Cheque No. - N° de chèque
Signature		Signature	21 Date
			Y - A M D - J

Travel Expenses

s.19(1)

Traveler's Name Minister Wilson-Raybould
Trip Purpose FPT & Ministerial Business
Destination Halifax
Departure date Oct 12, 2016
Return date Oct 15, 2016

300 261 704

Trip leg		Are meals provided on flight/train Y/N
Departure time (from home/work)	October 12, 2016	N
Multiple destination details		
Multiple destination details		
Arrival time (end of travel status)	October 15, 2016	NA

Allocation - Claimed Meals & Incidental

DATE	BREAKFAST	LUNCH	DINNER	INCIDENTALS
12-Oct-16	-	-	✓	✓
13-Oct-16	-	-	-	✓
14-Oct-16	-	-	-	✓
15-Oct-16	✓	✓	⊗	✓

no dinner

Additional comments

PLEASE ATTACH RECEIPTS	Provided	Prepaid Expenses	Paid by employee
Flight/Train	✓	✓	
Accommodation	✓	✓	
Taxis			
Other			
Other			

Completed by

Date:

November 3, 2016



Department of Justice
Canada

Ministère de la Justice
Canada

TRAVEL AUTHORITY AND ADVANCE
AUTORISATION DE VOYAGER ET AVANCE

s.19(1)

Name - Nom Minister Wilson-Raybould	Tel. No. - N° de tél. (613) 992-4621	Section MO
<input type="checkbox"/> NON PUBLIC SERVANT (IF APPLICABLE) NON FONCTIONNAIRE (S'IL Y A LIEU)		Building - Édifice EMB
		Room No. - N° de pièce 4th Floor

TRAVEL INFORMATION - INFORMATION SUR LE VOYAGE

Purpose of Travel - Motif du voyage:
FPT and Ministerial Business

Destination(s) - Destination(s):
Halifax

Date(s) in Travel Status - Date(s) de voyage:
October 12 - October 15

MODE OF TRANSPORTATION - MODE DE TRANSPORT

<input checked="" type="checkbox"/> Air Avion	<input type="checkbox"/> Rail Train	<input type="checkbox"/> Bus Autobus	<input type="checkbox"/> Car Rental Voiture louée	<input type="checkbox"/> Private Vehicle Véhicule particulier	<input type="checkbox"/> Employer Rate Taux employeur	ESTIMATED TRANSPORTATION COST COÛT ESTIMÉ DU TRANSPORT
<input type="checkbox"/> Other Divers	Specify: Préciser: _____		<input type="checkbox"/> Business Class Classe d'affaires	<input type="checkbox"/> Employee Rate Taux employé	\$350.00	

ESTIMATED TRAVEL COST - COÛT APPROXIMATIF DU VOYAGE

Cash Expense - Dépenses	
ACCOMMODATION HÉBERGEMENT	4 NIGHTS/NOMBRE DE NUITS X \$155.00 COST PER NIGHT/COÛT PAR NUIT = \$620.00
MEALS AND INCIDENTALS REPAS ET DÉPENSES IMPRÉVUES	4 DAYS/NOMBRE DE JOURS X \$96.10 ALLOWANCE PER DAY/MONTANT QUOTIDIEN ALLOUÉ = \$384.40
Management Category Catégorie de gestion <input type="checkbox"/>	
OTHER (SPECIFY) _____	= \$400.00
ESTIMATED TRAVEL COST COÛT APPROXIMATIF DU VOYAGE \$1,404.40 = \$1,404.40	
ADVANCED REQUIRED AVANCE REQUISE _____	TOTAL COMMITMENT ENGAGEMENT TOTAL \$1,754.40

CHARGE TO - IMPUTER À

SPECIFY PRÉCISER

☐ Own Section
Propre section

☐ Other Section
Autre section

☐ Project
Projet

☐ Training and Development
Formation et perfectionnement

☐ Recruiting
Recrutement

☐ Conferences
Colloques

☐ Relocation
Réinstallation

☐ Client Department Travel Budget
Budget de voyage pour ministère client

TRAVEL ADVANCE AUTHORITY - AUTORISATION DE L'AVANCE DE VOYAGE

Date travel Advance Required
Avance de voyage requise pour le **2016 10 06**

Requested by - Demandé par _____ Y-A M D-J

Signature _____ Date _____

A TRAVEL ADVANCE SHALL BE ACCOUNTED FOR WITHIN 15 DAYS OF THE COMPLETION OF THE TRAVEL FOR WHICH THE ADVANCE WAS AUTHORIZED

ACCOUNTING INFORMATION - RENSEIGNEMENTS DE LA COMPTABILITÉ
Doc. No. - N° du doc. _____ IPU Type - Type UEP _____

Certified pursuant to Section 32 of the FAA

<input type="checkbox"/> Return cheque to Justice Retournez le chèque à Justice	Vender Code - Code fournisseur	Accountable date Date du compte rendu requis le	Y-A M D-J
Enter "C" to close or "R" to reopen N° d'engagement		Inscrivez "C" pour fermer ou "R" pour ouvrir	
Commitment number N° d'engagement 300261764	Cost Centre Centre de coût 11050	Order No. No. d'ordre	Customer No. No. de client
		GIL Account Compte général 1524	Amount Montant
			Sub Type Sous type



1990 Barrington Street, Halifax, Nova Scotia, B3J 1P2
Tel: 902-425-6700 Fax: 902-425-6214

s.19(1)

Jody Wilson-Raybould

Room: 0322
Folio:
Cashier: 47
Arrival: 10-12-16
Departure: 10-15-16

Group: Dept of Justice Canada Deputy Ministers

Date	Description	Additional Information	Charges	Credits
10-12-16	room charge		153.00	
10-12-16	Room Municipal Mkg Levy 2%		3.06	
10-12-16	Room HST		23.41	
10-13-16	room charge		153.00	
10-13-16	Room Municipal Mkg Levy 2%		3.06	
10-13-16	Room HST		23.41	
10-14-16	room charge		153.00	
10-14-16	Room Municipal Mkg Levy 2%		3.06	
10-14-16	Room HST		23.41	
10-14-16	Master Card			538.41

<u>HST Summary</u>	
Reg No:807372776 RT0001	
Room	70.23
F&B	0.00
Other	0.00
Total	70.23

Total	538.41	538.41
Balance Due	0.00	CDN

pre paid

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

000046



1990 Barrington Street, Halifax, Nova Scotia, B3J 1P2
Tel: 902-425-6700 Fax: 902-425-6214

s.18(a)

s.19(1)

Jody Wilson-Raybould

Room: 0322
Folio: 31888
Cashier: 39
Arrival: 10-12-16
Departure: 10-15-16

Group: Dept of Justice Canada Deputy Ministers

Date	Description	Additional Information	Charges	Credits
10-12-16	room charge		153.00	
10-12-16	Room Municipal Mkg Levy 2%		3.06	
10-12-16	Room HST		23.41	
10-13-16	room charge		153.00	
10-13-16	Room Municipal Mkg Levy 2%		3.06	
10-13-16	Room HST		23.41	
10-14-16	room charge		153.00	
10-14-16	Room Municipal Mkg Levy 2%		3.06	
10-14-16	Room HST		23.41	
10-15-16	Master Card	XX/XX		538.41

<u>HST Summary</u>	
Reg No:807372776 RT0001	
Room	70.23
F&B	0.00
Other	0.00
Total	70.23

Total	538.41	538.41
Balance Due	0.00	CDN

pre paid

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

000047

McCORD TRAVEL MANAGEMENT

s.18(a)

s.19(1)

Invoice

HON. JODY WILSON-RAYBOULD
MINISTER OF JUSTICE
284 WELLINGTON ST
EMB 4TH FLOOR
OTTAWA, ON K1A 0H8
CANADA

Invoice No: 477942
Invoice Date: 27 Sep 2016
Client No: 713
Agent:
PNR: N01S3J

Passenger(s) WILSONRAYBOULD/JODY MS

FLIGHT INFORMATION

A/L	FLIGHT	DEPART DATE/TIME	ARRIVAL DATE/TIME	ITINERARY
AC	07765	12Oct16 05:10 pm	12Oct16 05:51 pm	MONCTON - HALIFAX INTL

REFERENCE / SALE DESCRIPTION	BASE FARE	GST/ HST	OTHER TAXES	TOTAL
AIR CANADA 2167874618	226.00	37.97	27.12	291.09
BSP CANADA, IATA 0065726837	39.90	5.19	0.00	45.09

Total Fares: 265.90
Total Taxes: 27.12
Total GST/HST: 293.02 x 43.10 43.16

Invoice Total: 336.18

Payment(s):

27 Sep 16 Credit Card 291.09
27 Sep 16 Credit Card 45.09

Total Payments: 336.18

Balance Due (CAD): 0.00

+++ TRIP CANCELLED / CREDIT OF 291.09 CREATED FOR FUTURE USE (EXP 27SEP17) +++
SERVICE FEE APPLICABLE

NAME: WILSONRAYBOULD/JODY MS TKT: 014 21 67874618 0
FF: REF: RJTUI
CP CR FLT CL DATE BRD OFF TIME ST FARE BASIS BGA CPST
1. AC 7765 S 12OCT16 YQM YHZ 1710 OK S7WLTGA AVBL
NVB:1/12OCT16 2/ 3/ 4/
NVA:1/12OCT16 2/ 3/ 4/
FR: CAD 226.00 TX: CA 7.12 TX: RC 37.97
TX: SQ 20.00
EQ:
TL: CAD 291.09
FARE CALCULATION
12OCT16YQM AC YHZ Q12.00R214.00CAD226.00 END ROE1.00
FOP: AGT6750298/001/MITC#00 APC: 135330
FOP: CC
END: AC ONLY/NON-REF/CHGE FEE
-BG:AC
62990476/27SEP16/YWGAWAC / WW
WINNIPEG /CANADA

McCORD TRAVEL MANAGEMENT

s.18(a)

s.19(1)

Invoice

HON. JODY WILSON-RAYBOULD
MINISTER OF JUSTICE
284 WELLINGTON ST
EMB 4TH FLOOR
OTTAWA ON K1A 0H8
CANADA

Invoice No: 478144
Invoice Date: 28 Sep 2016
Client No: 713
Agent: [REDACTED]
PNR: X588BU

Passenger(s) WILSONRAYBOULD/JODY MS

FLIGHT INFORMATION

A/L	FLIGHT	DEPART DATE/TIME	ARRIVAL DATE/TIME	ITINERARY
AC	08637	15Oct16 06:00 pm	15Oct16 07:05 pm	HALIFAX INTL - OTTAWA INTL

REFERENCE / SALE DESCRIPTION	BASE FARE	GST/ HST	OTHER TAXES	TOTAL
AIR CANADA 2167919151	226.00	38.72	32.12	296.84
BSP CANADA, IATA 0065726947	39.90	5.19	0.00	45.09
Total Fares:				265.90
Total Taxes:				32.12
Total GST/HST: 298.02 + 43.91				43.91
Invoice Total:				341.93
Payment(s):				
28 Sep 16 Credit Card				296.84
28 Sep 16 Credit Card				45.09
Total Payments:				341.93
Balance Due (CAD):				0.00

+++ TRIP CANCELLED / CREDIT OF 296.84 CREATED FOR FUTURE USE (EXP 28SEP17) +++
SERVICE FEE APPLICABLE

NAME: WILSONRAYBOULD/JODY MS TKT: 014 21 67919151 6
FF: [REDACTED] REF: KAL4RV
CP CR FLT CL DATE BRD OFF TIME ST FARE BASIS BGA CPST
1. AC 8637 G 15OCT16 YHZ YOW 1800 OK G10ULTPB 1PC AVBL
NVB:1/15OCT16 2/ 3/ 4/
NVA:1/15OCT16 2/ 3/ 4/
FR: CAD 226.00 TX: CA 7.12 TX: RC 38.72
TX: SQ 25.00
EQ:
TL: CAD 296.84
FARE CALCULATION
15OCT16YHZ AC YOW Q18.00R208.00CAD226.00 END ROE1.00
FOP: AGT6750298/001/MITC#00 APC: 142533
FOP: CC [REDACTED]
END: AC ONLY/NON-REF/CHGE FEE
-BG:AC
62990476/28SEP16/YWGAWAC / WW
WINNIPEG /CANADA

s.19(1)

From: [REDACTED] McCord Travel Management [REDACTED]@mccordtravel.ca>
Sent: October-08-16 9:29 PM
To: [REDACTED]
Cc: Landry, Joelle
Subject: 12OCT WilsonRaybould

MCCORD TRAVEL MANAGEMENT
130 ALBERT ST. SUITE 2000
OTTAWA ON K1P 5G4
TEL 613-755-6000
FAX 613-755-6006

DATE : 08 OCT 2016
AGENT : [REDACTED]
FILE : P9LVK2
CLIENT : 0713
INVOICE: ITIN

DNM*ACCOUNTS RECEIVABLE WILSONRAYBOULD/JODY MS
HON JODY WILSON RAYBOULD
MINISTER OF JUSTICE
284 WELLINGTON ST- EMB 4TH FLR
OTTAWA ON K1A 0H8
--ITINERARY--

FROM	TO	CARRIER	FLT/CL	DATE	DEP	ARR	ST
OTTAWA	HALIFAX	AIR CANADA	8634 V	12 OCT 16	1430	1725	OK
NONSTOP		FLYING TIME- 1:55					
EQUIPMENT-DH4		OPERATED BY-AIR CANADA EXPRESS					
FREQUENT FLYER - [REDACTED]		SEAT- 2C					
45 MINUTE CUT-OFF							
FLEX FARE							

01 JAN 17 TOUR TOURS
SUNDAY LOCATION-OTTAWA
THANK YOU FOR CHOOSING MCCORD TRAVEL

*****AIR CANADA CONFIRMATION PHBJBE*****

**** FLEX FARE RULES ****

***** NON REFUNDABLE *****

NON REFUNDABLE/CHANGES SUBJECT TO \$75.00 PENALTY PLUS
ANY APPLICABLE DIFFERENCE IN FARE

*TKT MUST BE CANCELLED 45 MIN PRIOR TO TICKETED FLT
OR TICKET WILL BE FORFEITED**

**TICKET VALID FOR 1 YEAR FROM DATE OF PURCHASE

1 PIECE OF COMPLIMENTARY CHECKED LUGGAGE

CARRY ON LUGGAGE MUST NOT EXCEED 21.1X9X15.5 INCHES

VALID GOVERNMENT PHOTO ID REQUIRED FOR TRAVEL

* DUPLICATE *

s.19(1)

THIS ETKT ITINERARY/RECEIPT MAY BE REQUIRED AT CHECK-IN AND MUST BE
PRESENTED TO CUSTOMS AND IMMIGRATION IF REQUESTED

NAME: WILSONRAYBOULD/JODYMS
MC CORD TRAVEL MANAGEMENT 08OCT16 IATA: 67502982 1V-P9LVK2
TICKET NO. 014 9566042485 PLACE OF ISSUE: OTTAWA ON/CA FCIO
ISSUED BY: AIR CANADA TCTHANKU5 AGENT 2GU4AM
FARE TAXES AND CARRIER IMPOSED FEES TOTAL
CAD 248.00 7.12CA 36.16RC 23.00SQ CAD 314.28
YQ/YR - CARRIER IMPOSED FEES/CHARGES/SURCHARGES LEVIED BY AIRLINES
FORM OF PAYMENT: CC
AC ONLY-NON-REF-CHGE FEE

12OCT YOW AC YHZ Q15.00Q3.00 230.00CAD248.00END

CARRIAGE AND OTHER SERVICES PROVIDED BY THE CARRIER ARE SUBJECT TO
CONDITIONS OF CARRIAGE- WHICH ARE HEREBY INCORPORATED BY REFERENCE.
THESE CONDITIONS MAY BE OBTAINED FROM THE ISSUING CARRIER.
PASSENGERS ON A JOURNEY INVOLVING AN ULTIMATE DESTINATION OR A STOP
IN A COUNTRY OTHER THAN THE COUNTRY OF DEPARTURE ARE ADVISED THAT
INTERNATIONAL TREATIES KNOWN AS THE MONTREAL CONVENTION- OR ITS
PREDECESSOR- THE WARSAW CONVENTION- INCLUDING ITS AMENDMENTS (THE
WARSAW CONVENTION SYSTEM)- MAY APPLY TO THE ENTIRE JOURNEY- INCLUDING
ANY PORTION THEREOF WITHIN A COUNTRY. FOR SUCH PASSENGERS- THE
APPLICABLE TREATY- INCLUDING SPECIAL CONTRACTS OF CARRIAGE EMBODIED IN
ANY APPLICABLE TARIFFS- GOVERNS AND MAY LIMIT THE LIABILITY OF THE
CARRIER. CHECK WITH YOUR CARRIER FOR MORE INFORMATION.
THE CARRIAGE OF CERTAIN HAZARDOUS MATERIALS- LIKE AEROSOLS- FIREWORKS-
AND FLAMMABLE LIQUIDS- ABOARD THE AIRCRAFT IS FORBIDDEN. IF YOU DO NOT
UNDERSTAND THESE RESTRICTIONS- FURTHER INFORMATION MAY BE OBTAINED FROM
YOUR AIRLINE.

CR FLT DATE FROM TO DEP ST CL BG NVB NVA
AC 8634 12OCT OTTAWA HALIFAX 230P OK V 1PC 12OCT 12OCT
OPERATED BY AIR CANADA EXPRESS -

RLOC: AC -

MYTRIPANDMORE.COM/BAGGAGEDetailsAC.BAGG

McCORD Travel Management LTD

130 Albert Street - Suite 2000 Ottawa, ON, K1P 5G4

Phone: 613-755-6000 | Fax: 613-755-6006

Toll Free: 1-888-567-2688 | Email: info@mccordtravel.ca

s.19(1)

Grenier, Anne

From: Landry, Joelle
Sent: October 11, 2016 7:41 AM
To: Grenier, Anne
Subject: FW: 12OCT WilsonRaybould

Joëlle Landry
992-8474
EMB 4032

From: [REDACTED] McCord Travel Management [mailto:[REDACTED]@mccordtravel.ca]
Sent: 2016-Oct-08 9:29 PM
To: [REDACTED]@justice.gc.ca
Cc: Landry, Joelle <Joelle.Landry@justice.gc.ca>
Subject: 12OCT WilsonRaybould

MCCORD TRAVEL MANAGEMENT, DATE : 08 OCT 2016
130 ALBERT ST. SUITE 2000 AGENT : [REDACTED]
OTTAWA ON K1P 5G4 FILE : P9LVK2
TEL 613-755-6000 CLIENT : 0713
FAX 613-755-6006 INVOICE: ITIN

DNM*ACCOUNTS RECEIVABLE WILSONRAYBOULD/JODY MS
HON JODY WILSON RAYBOULD
MINISTER OF JUSTICE
284 WELLINGTON ST- EMB 4TH FLR
OTTAWA ON K1A 0H8
--ITINERARY--

FROM	TO	CARRIER	FLT/CL	DATE	DEP	ARR	ST
OTTAWA	HALIFAX	AIR CANADA	8634 V	12 OCT 16	1430	1725	OK
NONSTOP							
EQUIPMENT-DH4							
FREQUENT FLYER [REDACTED] SEAT- 2C							
45 MINUTE CUT-OFF							
FLEX FARE							

01 JAN 17 TOUR TOURS
SUNDAY LOCATION-OTTAWA
THANK YOU FOR CHOOSING MCCORD TRAVEL

*****AIR CANADA CONFIRMATION PHBJBE*****
**** FLEX FARE RULES ****
***** NON REFUNDABLE *****

NON REFUNDABLE/CHANGES SUBJECT TO \$75.00 PENALTY PLUS
ANY APPLICABLE DIFFERENCE IN FARE
*TKT MUST BE CANCELLED 45 MIN PRIOR TO TICKETED FLT
OR TICKET WILL BE FORFEITED**
**TICKET VALID FOR 1 YEAR FROM DATE OF PURCHASE
1 PIECE OF COMPLIMENTARY CHECKED LUGGAGE
CARRY ON LUGGAGE MUST NOT EXCEED 21.1X9X15.5 INCHES
VALID GOVERNMENT PHOTO ID REQUIRED FOR TRAVEL

* DUPLICATE *

THIS ETKT ITINERARY/RECEIPT MAY BE REQUIRED AT CHECK-IN AND MUST BE
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NAME: WILSONRAYBOULD/JODYMS
MC CORD TRAVEL MANAGEMENT 08OCT16 IATA: 67502982 1V-P9LVK2
TICKET NO. 014 9566042485 PLACE OF ISSUE: OTTAWA ON/CA FCIO
ISSUED BY: AIR CANADA TCTHANKU5 AGENT 2GU4AM
FARE TAXES AND CARRIER IMPOSED FEES TOTAL
CAD 248.00 7.12CA 36.16RC 23.00SQ CAD 314.28
YQ/YR - CARRIER IMPOSED FEES/CHARGES/SURCHARGES LEVIED BY AIRLINES
FORM OF PAYMENT: CC
AC ONLY-NON-REF-CHGE FEE

12OCT YOW AC YHZ Q15.00Q3.00 230.00CAD248.00END

CARRIAGE AND OTHER SERVICES PROVIDED BY THE CARRIER ARE SUBJECT TO
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PASSENGERS ON A JOURNEY INVOLVING AN ULTIMATE DESTINATION OR A STOP
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YOUR AIRLINE.

CR FLT DATE FROM TO DEP ST CL BG NVB NVA
AC 8634 12OCT OTTAWA HALIFAX 230P OK V 1PC 12OCT 12OCT
OPERATED BY AIR CANADA EXPRESS -

s.19(1)

Grenier, Anne

From: Landry, Joelle
Sent: September 27, 2016 3:23 PM
To: Grenier, Anne
Subject: FW: Itinerary 12Oct16 / Jody Wilson Raybould

Joëlle Landry
992-8474
EMB 4032

-----Original Message-----

From: [REDACTED] - McCord Travel Management [mailto:[REDACTED]@mccordtravel.ca]
Sent: 2016-Sep-27 1:57 PM
To: [REDACTED] Landry, Joelle <Joelle.Landry@justice.gc.ca>
Subject: Itinerary 12Oct16 / Jody Wilson Raybould

MCCORD TRAVEL MANAGEMENT DATE : 27 SEP 2016
130 ALBERT ST. SUITE 2000 AGENT [REDACTED]
OTTAWA ON K1P 5G4 FILE : N01S3J
TEL 613-755-6000 CLIENT : 0713
FAX 613-755-6006 INVOICE: ITIN

DNM*ACCOUNTS RECEIVABLE WILSONRAYBOULD/JODY MS
HON JODY WILSON RAYBOULD
MINISTER OF JUSTICE
284 WELLINGTON ST- EMB 4TH FLR
OTTAWA ON K1A 0H8
--ITINERARY--

FROM	TO	CARRIER	FLT/CL	DATE	DEP	ARR	ST
------	----	---------	--------	------	-----	-----	----

12 OCT 16	TOUR	TOURS					
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WEDNESDAY LOCATION-HALIFAX

CONFIRMATION-2167874618

AIR CANADA

TOTAL PACKAGE PRICE 291.09

CA-----2548 PAYMENT 291.09-

MONCTON TO HALIFAX 12OCT16 ONE WAY

BOOKING REFERENE: RJTUI

SEE BELOW FOR FLIGHT DETAILS

BASE----- (226.00)

CANADIAN TAX ----- (7.12)

OTHER TAX ----- (20.00)

HST ----- (37.97)

PYMT BY CA-----2548EXP1120

s.18(a)

s.19(1)

MONCTON HALIFAX AIR CANADA 7765 S 12 OCT 16 1710 1751 OK
NONSTOP FLYING TIME- :41
EQUIPMENT-BEH OPERATED BY-AIR CANADA EXPRESS
FREQUENT FLYER -
SEAT 2A SINGLE *TANGO FARE*
45 MINUTE CUT OFF FOR CHECK IN

01 MAR 17 OTHER OTHER
WEDNESDAY LOCATION-OTTAWA
THANK YOU FOR CHOOSING MCCORD TRAVEL

12 OCT 16 OTHER OTHER
WEDNESDAY LOCATION-HALIFAX
PROCESSING FEE 9540065726837 39.90
PROCESSING FEE HST 5.19
45.09-

AIR CANADA CONFIRMATION RJTUI
SEE ELECTRONIC TICKET FOR FARE RULES AND REGULATIONS
BAGGAGE INFORMATION AND CHECK IN RULES
VALID GOVERNMENT ISSUE PHOTO ID REQUIRED FOR TRAVEL
TICKET IS NON REFUNDABLE *TANGO FARE*

MCCORD TRAVEL MANAGEMENT DATE : 27 SEP 2016
130 ALBERT ST. SUITE 2000 AGENT :
OTTAWA ON K1P 5G4 FILE : N01S3J
TEL 613-755-6000 CLIENT : 0713
FAX 613-755-6006 INVOICE: ITIN

DNM*ACCOUNTS RECEIVABLE WILSONRAYBOULD/JODY MS
HON JODY WILSON RAYBOULD
MINISTER OF JUSTICE
284 WELLINGTON ST- EMB 4TH FLR
OTTAWA ON K1A 0H8
--ITINERARY--

FROM	TO	CARRIER	FLT/CL	DATE	DEP	ARR	ST
------	----	---------	--------	------	-----	-----	----

CHANGES PERMITTED - SUBJECT TO \$100CAD FEE PLUS FARE DIFFERENCE
INSURANCE OFFERED/DECLINED

TOTAL PACKAGE PRICE	291.09
PROCESSING FEE 9540065726837	39.90
PROCESSING FEE HST	5.19

CA-----	PAYMENT	291.09-
		45.09-

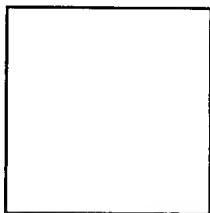
s.19(1)

Grenier, Anne

From: Landry, Joelle
Sent: September 27, 2016 3:23 PM
To: Grenier, Anne
Subject: FW: 12Oct16 / Jody Wilson Raybould - Moncton to Halifax *e-ticket

Joëlle Landry
992-8474
EMB 4032

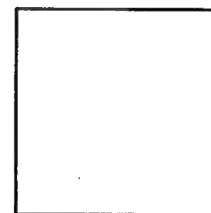
From: [REDACTED] - McCord Travel Management [mailto:[REDACTED]@mccordtravel.ca]
Sent: 2016-Sep-27 1:57 PM
To: [REDACTED] Landry, Joelle <Joelle.Landry@justice.gc.ca>
Subject: 12Oct16 / Jody Wilson Raybould - Moncton to Halifax *e-ticket



Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in
at any Air Canada check in
kiosk.



Booking Date: Sep 27, 2016 **Passengers:** Ms Jody Wilson raybould
Agent Name: [REDACTED]
Agent ID: [REDACTED]

Booking Information

s.18(a)

s.19(1)

Booking Reference: RJITUI

Customer Care
Air Canada
1-888-247-2262
Flight Arrivals and
Departures
1-888-422-7533

**Electronic Ticketing confirmed. This is your official
itinerary/receipt.**

Main Contact:

mccord travel management

@mccordtravel.ca

1-613-7556000

Online Services

Select Seats

Maple Leaf Lounge | Meal Vouchers | On My Way

Alert me of flight status changes directly to my mobile phone or
email.

Flight Arrivals & Departures - check online if my flight is on time.

Check-in online and print my boarding pass.

* Can my booking be changed online?

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC7765 ¹	Moncton (YQM) Wed 12-Oct 2016 17:10	Halifax, Halifax Int'l (YHZ) Wed 12-Oct 2016 17:51	0	0hr41	BEH	Tango , S	

Operated by:

¹ Air Canada Express - Exploits Valley Air

Passenger Information

1: Ms Jody Wilson raybould : Adult (16+), Ticket Number: 0142167874618

Air Canada -
Aeroplan :

Meal
Preference : None

Payment Card:

Special Needs: None

Seat Selection: AC7765 2A

s.18(a)

Purchase Summary

Fare Summary	
Passenger Type	Adult
Air Transportation Charges	
Departing Flight - Tango	214.00
Surcharges	12.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	20.00
Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)	37.97
Air Travellers Security Charge (ATSC)	7.12
Total before options (per passenger)	291.09
Number of passengers	x 1
Total with options	291.09
Grand Total - Canadian dollars	\$291.09

Payment Information

Credit/Debit Card [REDACTED] - Amount paid: **\$291.09**

The following amount (tax inclusive) will appear on your credit card or debit card statement:

Air Canada: \$291.09 (Air Transp. Charges - per ticket)

Ticket number(s): 0142167874618

Fare Rules

Departing Flight Moncton (YQM) To Halifax (YHZ) - Tango

- **Changes:**
 - Prior to day of departure - **Change fee** per direction, per passenger, is \$100 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 45 minutes prior to departure.
 - **Same-day confirmed changes at check-in or at the airport** are subject to availability and are permitted only for same-day flights at a fee of \$150 CAD/USD per direction, per passenger. Exception: fee is \$100 CAD/USD for flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded)

- **Same-day standby** at the airport is available: on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
- Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
 - Tickets are **non-refundable** and **non-transferable**.
 - **Cancellations** can be made up to 45 minutes prior to departure.
 - Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
 - Customers who **no-show** their flight will forfeit the fare paid.
- **Paid Advance Seat Selection** is available on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Air Canada will provide a full refund without penalty when you cancel a **new ticket** (i.e. when a new booking is made and you are assigned a booking reference) within 24 hours of purchase.
- Flights operated by Air Canada: earn 25% Aeroplan Miles (Altitude Qualifying Miles) for flights within Canada and 50% Aeroplan Miles (Altitude Qualifying Miles) for flights between Canada and the U.S.

Please read important information and notices regarding Air Canada's general conditions of carriage.

Baggage Allowance and Fees

Prepare your checked and carry-on baggage with the help of our Baggage Guide Opens in New Window .

Carry-on Baggage Opens in New Window

When your flight is operated by Air Canada, Air Canada rouge or Air Canada Express, you are entitled to 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Maximum weight for each item is 10 kg (22 lb). View more details Opens in New Window.

Checked Baggage Opens in New Window

Please see below for details on the bags you plan to check in at the baggage counter.

Departing Flight : Moncton (YQM) To Halifax (YHZ) - Tango

Grenier, Anne

s.19(1)

From: Landry, Joelle
Sent: September 28, 2016 2:31 PM
To: Grenier, Anne
Subject: FW: Itinerary 15Oct16 / Jody Wilson Raybould

Joëlle Landry
992-8474
EMB 4032

-----Original Message-----

From: [REDACTED] McCord Travel Management [mailto:[REDACTED]@mccordtravel.ca]
Sent: 2016-Sep-28 2:29 PM
To: [REDACTED]@justice.gc.ca; Landry, Joelle <Joelle.Landry@justice.gc.ca>
Subject: Itinerary 15Oct16 / Jody Wilson Raybould

MCCORD TRAVEL MANAGEMENT
130 ALBERT ST. SUITE 2000
OTTAWA ON K1P 5G4
TEL 613-755-6000
FAX 613-755-6006

DATE : 28 SEP 2016
AGENT : [REDACTED]
FILE : X588BU
CLIENT : 0713
INVOICE: ITIN

DNM*ACCOUNTS RECEIVABLE
HON JODY WILSON RAYBOULD
MINISTER OF JUSTICE
284 WELLINGTON ST- EMB 4TH FLR
OTTAWA ON K1A 0H8
--ITINERARY--

WILSONRAYBOULD/JODY MS

FROM	TO	CARRIER	FLT/CL	DATE	DEP	ARR	ST
------	----	---------	--------	------	-----	-----	----

15 OCT 16	TOUR	TOURS					
SATURDAY	LOCATION-OTTAWA						
CONFIRMATION-2167919151							

AIR CANADA

TOTAL PACKAGE PRICE 296.84

CA-----2548 PAYMENT 296.84-

HALIFAX TO OTTAWA 15OCT16 ONE WAY

BOOKING REFERENCE: KAL4RV

SEE BELOW FOR FLIGHT DETAILS

BASE----- (226.00)

CANADIAN TAX ---- (7.12)

OTHER TAX ----- (25.00)

HST ----- (38.72)

PYMT BY CA-----2548EXP1120

HALIFAX OTTAWA AIR CANADA 8637 G 15 OCT 16 1800 1905 OK
NONSTOP FLYING TIME- 2:05
EQUIPMENT-DH4 OPERATED BY-AIR CANADA EXPRESS
FREQUENT FLYER [REDACTED]
SEAT 9C AISLE *FLEX FARE*
45-MINUTE CUT OFF FOR CHECK IN

s.18(a)

s.19(1)

01 MAR 17 OTHER OTHER
WEDNESDAY LOCATION-OTTAWA
THANK YOU FOR CHOOSING MCCORD TRAVEL

15 OCT 16 OTHER OTHER
SATURDAY LOCATION-OTTAWA
PROCESSING FEE 9540065726947 39.90
PROCESSING FEE HST 5.19
[REDACTED] 45.09-

AIR CANADA CONFIRMATION KAL4RV
SEE ELECTRONIC TICKET FOR FARE RULES AND REGULATIONS
BAGGAGE INFORMATION AND CHECK IN RULES
VALID GOVERNMENT ISSUE PHOTO ID REQUIRED FOR TRAVEL
TICKET IS NON REFUNDABLE *FLEX FARE*

MCCORD TRAVEL MANAGEMENT DATE : 28 SEP 2016
130 ALBERT ST. SUITE 2000 AGENT : [REDACTED]
OTTAWA ON K1P 5G4 FILE : X588BU
TEL 613-755-6000 CLIENT : 0713
FAX 613-755-6006 INVOICE: ITIN

DNM*ACCOUNTS RECEIVABLE WILSONRAYBOULD/JODY MS
HON JODY WILSON RAYBOULD
MINISTER OF JUSTICE
284 WELLINGTON ST- EMB 4TH FLR
OTTAWA ON K1A 0H8
--ITINERARY--

FROM TO CARRIER FLT/CL DATE DEP ARR ST

CHANGES PERMITTED - SUBJECT TO \$75CAD FEE PLUS FARE DIFFERENCE
INSURANCE OFFERED/DECLINED

TOTAL PACKAGE PRICE 296.84
PROCESSING FEE 9540065726947 39.90
PROCESSING FEE HST 5.19
CA-----[REDACTED] PAYMENT 296.84-
[REDACTED] 45.09-

Grenier, Anne

s.19(1)

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Sent: September 28, 2016 2:31 PM
To: Grenier, Anne
Subject: FW: 15Oct16 / Jody Wilson Raybould - Halifax to Ottawa *e-ticket

Joëlle Landry
992-8474
EMB 4032

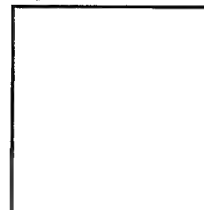
From: [REDACTED] - McCord Travel Management [mailto:[REDACTED]@mccordtravel.ca]
Sent: 2016-Sep-28 2:29 PM
To: [REDACTED]@justice.gc.ca>; Landry, Joelle <Joelle.Landry@justice.gc.ca>
Subject: 15Oct16 / Jody Wilson Raybould - Halifax to Ottawa *e-ticket



Itinerary/Receipt

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Scan this barcode to check in at any Air Canada check in kiosk.



Booking Date: **Sep 28, 2016** Passengers: **Ms Jody Wilson raybould**
Agent Name: [REDACTED]
Agent ID: [REDACTED]

Booking Information

Booking Reference: KAL4RV

Customer Care
Air Canada
1-888-247-2262

**Electronic Ticketing confirmed. This is your official
itinerary/receipt.**

Main Contact:

mccord travel management

@mccordtravel.ca

1-613-7556000

**Flight Arrivals and
Departures**
1-888-422-7533

s.18(a)

s.19(1)

Online Services

Select Seats

Maple Leaf Lounge | Meal Vouchers | On My Way

**Alert me of flight status changes directly to my mobile phone or
email.**

Flight Arrivals & Departures - check online if my flight is on time.

Check-in online and print my boarding pass.

* Can my booking be changed online?

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8637 ¹	Halifax, Halifax Int'l (YHZ) Sat 15-Oct 2016 18:00	Ottawa, Ottawa Int'l (YOW) Sat 15-Oct 2016 19:05	0	2hr05	DH4	Flex , G	

Operated by:

¹ Air Canada Express - Jazz

Passenger Information

1: Ms Jody Wilson raybould : Adult (16+), Ticket Number: 0142167919151

Air Canada -
Aeroplan :

Meal
Preference : **None**

Payment Card:

Special Needs: **None**

Seat Selection: **AC8637 9C**

Purchase Summary

Fare Summary

- date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
- o Customers who **no-show** their flight will forfeit the fare paid.
- **Complimentary advance standard seat selection** on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Air Canada will provide a full refund without penalty when you cancel a **new ticket** (i.e. when a new booking is made and you are assigned a booking reference) within 24 hours of purchase.
- Flights operated by Air Canada: earn 100% Aeroplan Miles (Altitude Qualifying Miles)

Please read important information and notices regarding Air Canada's general conditions of carriage.

Baggage Allowance and Fees

Prepare your checked and carry-on baggage with the help of our Baggage Guide Opens in New Window .

Carry-on Baggage Opens in New Window

When your flight is operated by Air Canada, Air Canada rouge or Air Canada Express, you are entitled to 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Maximum weight for each item is 10 kg (22 lb). View more details Opens in New Window.

Checked Baggage Opens in New Window

Please see below for details on the bags you plan to check in at the baggage counter.

Departing Flight : Halifax (YHZ) To Ottawa (YOW) - Flex		
Regular Baggage Allowance	1st bag: Complimentary	2nd bag: \$35.00 CAD + taxes* per direction
	Max. weight per bag: 23 kg (50 lb)	
	Max. linear dimensions per bag: 158 cm (62 in)	

* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

Currency

Fee amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country you are travelling from. Certain exceptions may apply where the departure airport does not charge in local currency. The currency exchange rate will be determined by the date of travel.

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Passenger Type	Adult
Air Transportation Charges	
Departing Flight - Flex	208.00
Surcharges	18.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	25.00
Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)	38.72
Air Travellers Security Charge (ATSC)	7.12
Total before options (per passenger)	296.84
Number of passengers	x 1
Total with options	296.84
Grand Total - Canadian dollars	\$296.84

Payment Information

Credit/Debit Card [REDACTED] - Amount paid: **\$296.84**

The following amount (tax inclusive) will appear on your credit card or debit card statement:

Air Canada: \$296.84 (Air Transp. Charges - per ticket)

Ticket number(s): 0142167919151

Fare Rules

Departing Flight Halifax (YHZ) To Ottawa (YOW) - Flex

- **Changes:**
 - Prior to day of departure - **Change fee** per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 45 minutes prior to departure.
 - **Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
 - **Same-day standby** is available: on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
 - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
 - Tickets are **non-refundable** and **non-transferable**.
 - **Cancellations** can be made up to 45 minutes prior to departure.
 - Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel

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Government of Canada
Gouvernement du Canada

Travel No. - N° du voyage

JWR Sept 10-14 2016 *Ottawa*

Travel Expense Report

Note de Frais de Voyages

Type 2	Name of Claimant - Nom du demandeur Jody Wilson-Raybould
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Department - Ministère Justice	Branch - Direction Minister's Office	Send Cheque to - Envoyer le chèque à l'adresse suivante 4th floor
Address - Adresse 284 Wellington		Telephone - Téléphone

Purpose of Travel - But du voyage

Cabinet meeting and Ministerial Business ✓

EXPENSES PREPAID BY DEPARTMENT - DÉPENSES PAYÉES À L'AVANCE PAR LE MINISTÈRE

1	TRANSPORTATION TRANSPORT	Date / Time of Departure Heure du départ	Sept 10 23:30 ✓	Arrival Arrivé	Sept 14 14:35 ✓	\$ 3,206.43
2	OTHER EXPENSES AUTRES DÉPENSES					

AUTHORIZED ALLOWANCES - INDEMNITÉS AUTORISÉES

PRIVATE VEHICLE ALLOWANCE	INDEMNITÉ-VÉHICULE PARTICULIER				
PREVIOUSLY CLAIMED THIS FISCAL YEAR	DÉJÀ RÉCLAMÉ PRÉSENT EXERCICE				
THIS CLAIM	INDEMNITÉ DEMANDÉE				
OR-OU	COMPREHENSIVE ALLOWANCE (Accommodation, meals and incidental expenses)	INDEMNITÉ GLOBALE (Logement, Repas et frais divers)	COMPOSITE ALLOWANCE (Meals and incidental expenses for full calendar days only)	INDEMNITÉ DÉTAILLÉE (Repas et frais divers pour les jours de calendrier complets seulement)	
	RATE TAUX	days @ jours	days @ jours	days @ jours	\$ 0.00
PARTIAL COMPOSITE ALLOWANCES	INDEMNITÉ DÉTAILLÉE PARTIELLE	MEALS REPAS	Breakfasts Petits @ déjeuners	Lunches Déjeuners	Dinners Dîners
		INCIDENTAL EXPENSES FRAIS DIVERS	days @ jours	days @ jours	days @ jours
					\$ 0.00
					\$ 0.00
OTHER ALLOWANCES (Specify) AUTRES INDEMNITÉS (Précisez lesquelles)					

EXPENSES NOT INCLUDED ABOVE - DÉPENSES AUTRES QUE CI-DESSUS

3	Vehicle Rental	Location de véhicule			
4	Public Transportation	Transport en commun			
5	Accommodation Logement				
6	Meals Repas				
7	All Other Expenses (Specify)	Autres (précisez)	taxi		\$ 35.00

I certify that the amounts included in this claim were incurred on authorized government business travel.	Je certifie que les montants faisant l'objet de la présente réclamation constituent des dépenses entraînées par des voyages pour affaires officielles.				
		Y - A M D - J	4 8 NOV 2016	Y - A M D - J	
Signature (Claimant - Demandeur)		Date	Signature	Date	

Type Particulars - Détails 3	Amount due Recevoir General of Canada	Total des dépenses	\$ 3,241.43
	AMOUNT DUE CLAIMANT	Moins le total des paragraphes 1 et 2	\$ 3,206.43
		Total Claimed	\$ 35.00
		Less Advance	
		Moins L'avance	
	Amount due Recevoir General of Canada	Total dû au Recevoir général du Canada	\$ 35.00
	AMOUNT DUE CLAIMANT	TOTAL DÛ AU REQUÉRANT	\$ 35.00

PAYMENT RECORD - ENREGISTREMENT DU PAIEMENT

Type 7	2 Sub Type 80	5 P.R.I. CIDP	8 Amount - Montant 35.00 ✓	14 Requisition No. N° de la demande	15 Supplier Indicator Indicateur du fournisseur	17 Due Date Date d'échéance	Y - A M D - J
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Type 4	ACCOUNTING INFORMATION - RENSEIGNEMENTS DE LA COMPTABILITÉ					
2 Sub Type	3 Dept. Ref. No. N° de réf. min. 300261763 - 3 ✓	5 Coding - Codage 1524 - 11050 15 - 4010 ✓	6 Amount - Montant 35.00	8 Fin. Encumbrance No. N° de la charge financière	CR-CT	
7 Description						
2	3	5	6	7	8	
2	3	5	6	7	8	
2	3	5	6	7	8	
2	3	5	6	7	8	

Dept. Pre-Audit and Account Verification.	Vérification de la comptabilité au niveau du ministère	Verified correct - Vérifié conforme	TOTAL
Signature		Signature	
Requisitioned for payment pursuant to section 33 of the Financial Administration Act and Certified in accordance with section 7 of the Payment Requisitioning Regulations	Demandé pour paiement conformé- ment à l'article 33 de la Loi sur la gestion des finances publiques, et certifié aux termes de l'article 7 du Règlement sur les réquisitions de paiements.	Services Officer - Agent des services	20 Cheque No. - N° de chèque
Signature		Signature	21 Date Y - A M D - J

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Travel Expenses

Traveler's Name Minister Wilson-Raybould
Trip Purpose Cabinet Meeting and Ministerial Business
Destination Ottawa VAN-OTT-VANC
Departure date Sep-10
Return date Sep-14

300 261763

Trip leg		Are meals provided on flight/train Y/N
Departure time (from home/work)	11:30pm	N
Multiple destination details		
Multiple destination details		
Arrival time (end of travel status)	3:10pm	

Allocation - Claimed Meals & Incidental

DATE	BREAKFAST	LUNCH	DINNER	INCIDENTALS
10-Sep-16	—	—	—	—
11-Sep-16	—	—	—	—
12-Sep-16	—	—	—	—
13-Sep-16	—	—	—	—
14-Sep-16	—	—	—	—

Additional comments


No meals or accommodation allowed

PLEASE ATTACH RECEIPTS	Provided	Prepaid Expenses	Paid by employee
Flight/Train	✓	✓	
Accommodation	✓		
Taxis			
Other			
Other			

Completed by: _____

Date: 09-31-2016

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 Department of Justice Canada		Ministère de la Justice Canada		TRAVEL AUTHORITY AND ADVANCE AUTORISATION DE VOYAGER ET AVANCE			
Name - Nom Minister Wilson-Raybould		Tel. No. - N° de tél. (613) 992-4621		Section MO			
<input type="checkbox"/> NON PUBLIC SERVANT (IF APPLICABLE) NON FONCTIONNAIRE (SIL Y A LIEU)		Building - Édifice EMB		Room No. - N° de pièce 4th Floor			
TRAVEL INFORMATION - INFORMATION SUR LE VOYAGE Purpose of Travel - Motif du voyage: Ministerial Meetings Destination(s) - Destination(s): Ottawa - VAN Date(s) In Travel Status - Date(s) de voyage: September 10 - Sep. 14, 2016							
MODE OF TRANSPORTATION - MODE DE TRANSPORT <input checked="" type="checkbox"/> Air Avion <input type="checkbox"/> Rail Train <input type="checkbox"/> Bus Autobus <input type="checkbox"/> Car Rental Voiture louée <input type="checkbox"/> Private Vehicle Véhicule particulier <input type="checkbox"/> Employer Rate Taux employeur <input type="checkbox"/> Other Divers Specify: _____ <input type="checkbox"/> Business Class Classe d'affaires <input type="checkbox"/> Employee Rate Taux employé ESTIMATED TRANSPORTATION COST - COÛT ESTIMÉ DU TRANSPORT _____ \$1,500.00							
ESTIMATED TRAVEL COST - COÛT APPROXIMATIF DU VOYAGE Cash Expense - Dépense ACCOMMODATION HÉBERGEMENT NIGHTS/NOMBRE DE NUITS X COST PER NIGHT/COÛT PAR NUIT = \$0.00 MEALS AND INCIDENTALS REPAS ET DÉPENSES IMPRÉVUES DAYS/NOMBRE DE JOURS X ALLOWANCE PER DAY MONTANT QUOTIDIEN ALLOUÉ = \$0.00 Management Category Catégorie de gestion <input type="checkbox"/> OTHER (SPECIFY) _____ = _____ ESTIMATED TRAVEL COST - COÛT APPROXIMATIF DU VOYAGE \$0.00 \$0.00 ADVANCED REQUIRED - AVANCE REQUISE _____ TOTAL COMMITMENT - ENGAGEMENT TOTAL \$1,500.00							
CHARGE TO - IMPUTER À <input type="checkbox"/> Own Section Propre section <input type="checkbox"/> Other Section Autre section _____ Specify - Préciser <input type="checkbox"/> Project Projet _____ Specify - Préciser <input type="checkbox"/> Training and Development Formation et perfectionnement _____ Specify - Préciser <input type="checkbox"/> Recruiting Recrutement <input type="checkbox"/> Conferences Colloques _____ Specify - Préciser <input type="checkbox"/> Relocation Réinstallation <input type="checkbox"/> Client Department Travel Budget Budget de voyage pour ministère client _____ Specify - Préciser							
TRAVEL ADVANCE AUTHORITY - AUTORISATION DE L'AVANCE DE VOYAGE Date travel Advance Required Y - A M D - J Avance de voyage requise pour le Requested by - Demandé par Signature _____ Date 2016 09 10				Travel Number - Numéro de voyage App _____ Y - A M D - J Date 2016 09 10			
A TRAVEL ADVANCE SHALL BE ACCOUNTED FOR WITHIN 15 DAYS OF THE COMPLETION OF THE TRAVEL FOR WHICH THE ADVANCE WAS AUTHORIZED IL FAUT RENDRE COMPTE D'UNE AVANCE DE VOYAGE DANS LES 15 JOURS QUI SUIVENT LA FIN DU VOYAGE POUR LEQUEL ELLE A ÉTÉ AUTORISÉE							
ACCOUNTING INFORMATION - RENSEIGNEMENTS DE LA COMPTABILITÉ Doc. No. - N° du doc. IPU Type - Type UEP Source <input type="checkbox"/> Urgent Requisition Demande urgente <input type="checkbox"/> Return cheque to Justice Retournez le chèque à Justice Vender Code - Code fournisseur Accountable date Date du compte rendu requis le 7 SEP. 2016							
Enter "C" to close or "R" to reopen Inscrivez "C" pour fermer ou "R" pour ouvrir							
Commitment number N° d'engagement	Cost Centre Centre de coût	Order No. No. d'ordre	Customer No. No. de client	G/L Account Compte général	Amount Montant	cr ct	Sub Type Sous type

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MacLure's
CABS 1984
1275 W. 75th Ave., Vancouver, BC V6P 3G4

604-683-6666
604-731-9211

Date: 4-9-16

Received From: _____

\$ 35

From: 4 WZ To: _____

Cab No.: _____ Driver: _____

Airport Service • 24 Hour Courier • Serving you since 1911
Visit www.maclurescabs.ca or email: contactus@maclurescabs.ca
GST INCLUDED. GST# R121458582

• Airport → home

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McCORD TRAVEL MANAGEMENT

Invoice

HON. JODY WILSON-RAYBOULD
MINISTER OF JUSTICE
284 WELLINGTON ST
EMB 4TH FLOOR
OTTAWA, ON K1A 0H8
CANADA
Passenger(s) WILSONRAYBOULD/JODY MS

Invoice No: 475352
Invoice Date: 7 Sep 2016
Client No: 713
Agent:
PNR: Z0PGLK

FLIGHT INFORMATION

A/L	FLIGHT	DEPART DATE/TIME	ARRIVAL DATE/TIME	ITINERARY
AC	00162	10Sep16 11:30 pm	11Sep16 06:50 am	VANCOUVER INTL - TORONTO PEARSON
AC	00442	11Sep16 08:10 am	11Sep16 09:13 am	TORONTO PEARSON - OTTAWA INTL

REFERENCE / SALE DESCRIPTION	BASE FARE	GST/ HST	OTHER TAXES	TOTAL
AIR CANADA 2167024812	1,223.00	63.03	31.12	1,317.15
BSP CANADA, IATA 0065697872	39.90	5.19	0.00	45.09
Total Fares:				1,262.90
Total Taxes:				31.12
Total GST/HST:				68.22
Invoice Total:				1,362.24
Payment(s):				
07 Sep 16 Credit Card				1,317.15
07 Sep 16 Credit Card				45.09
Total Payments:				1,362.24
Balance Due (CAD):				0.00

+++ AIR TICEKT PLUS SERVICE FEE (LATITUDE ECONOMY CLASS FARE) +++

NAME: WILSONRAYBOULD/JODY MS TKT: 014 21 67024812 1
FF: REF: L3Z5HR
CP CR FLT CL DATE BRD OFF TIME ST FARE BASIS BGA CPST
1. X AC 162 B 10SEP16 YVR YYZ 2330 OK B3SLTC 2PC USED
2. AC 442 B 11SEP16 YYZ YOW 0810 OK B3SLTC 2PC USED
FR: CAD 1223.00 TX: CA 7.12 TX: XG 62.51 TX: XT 24.52
EQ:
TL: CAD 1317.15
FARE CALCULATION
10SEP16YVR AC X/YTO Q23.00AC YOW R1200.00CAD1223.00 END
ROE1.00 XT0.52RC24.00SQ
FOP: AGT6750298/001/MITC#00 APC: 103657
FOP: CC
END: AC ONLY -BG:AC
62990476/07SEP16/YWGAWAC / WW
WINNIPEG /CANADA



130 ALBERT ST SUITE 2000, OTTAWA, ON K1P 5G4
P: 613-755-6000 F: 613-755-6006
HST no. R897192522 TICO no. 4800003



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McCORD TRAVEL MANAGEMENT

Invoice

HON. JODY WILSON-RAYBOULD
MINISTER OF JUSTICE
284 WELLINGTON ST
EMB 4TH FLOOR
OTTAWA, ON K1A 0H8
CANADA

Invoice No: 476004
Invoice Date: 12 Sep 2016
Client No: 713
Agent: [REDACTED]
PNR: P9Q82S

Passenger(s) WILSONRAYBOULD/JODY MS

FLIGHT INFORMATION

A/L	FLIGHT	DEPART DATE/TIME	ARRIVAL DATE/TIME	ITINERARY
AC	00447	14Sep16 10:00 am	14Sep16 11:05 am	OTTAWA INTL - TORONTO PEARSON
AC	00101	14Sep16 12:30 pm	14Sep16 02:35 pm	TORONTO PEARSON - VANCOUVER INTL

REFERENCE / SALE DESCRIPTION	BASE FARE	GST/ HST	OTHER TAXES	TOTAL
AIR CANADA 2167261552	1,558.00	206.98	34.12	1,799.10
AIR CANADA 2167261552	-1,558.00	-206.98	-34.12	-1,799.10
Total Fares:				0.00
Total Taxes:				0.00
Invoice Total:				0.00
Payment(s):				
12 Sep 16 Credit Card [REDACTED]				1,799.10
13 Sep 16 Credit Card [REDACTED]				-1,799.10
Balance Due (CAD):				0.00

+++ TICKET REFUNDED +++

NAME: WILSONRAYBOULD/JODY MS TKT: 014 21 67261552 1
FF: [REDACTED] REF: SRAL2M
CP CR FLT CL DATE BRD OFF TIME ST FARE BASIS BGA CPST
1. X AC 447 B 14SEP16 YOW YYZ 1000 OK B0LTC 2PC RFND
2. AC 101 B 14SEP16 YYZ YVR 1230 OK B0LTC 2PC RFND
FR: CAD 1558.00 TX: CA 7.12 TX: RC 206.98
TX: SQ 27.00
EQ:
TL: CAD 1799.10
FARE CALCULATION
14SEP16YOW AC XYTO AC YVR Q23.00R1535.00CAD1558.00 END
ROE1.00
FOP: AGT6750298/001/MITC#00 APC: 151205
FOP: CC [REDACTED]
END: AC ONLY -BG:AC
62990476/12SEP16/YWGAWAC / WW
WINNIPEG /CANADA

300261763



130 ALBERT ST SUITE 2000, OTTAWA, ON K1P 5G4
P: 613-755-6000 F: 613-755-6006
HST no. R897192522 TICO no. 4800003



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McCORD TRAVEL MANAGEMENT

Invoice

HON. JODY WILSON-RAYBOULD
MINISTER OF JUSTICE
284 WELLINGTON ST
EMB 4TH FLOOR
OTTAWA ON K1A 0H8
CANADA

Invoice No: 476083
Invoice Date: 12 Sep 2016
Client No: 713
Agent:
PNR: QG7HR4

Passenger(s) WILSONRAYBOULD/JODY MS

FLIGHT INFORMATION

A/L	FLIGHT	DEPART DATE/TIME	ARRIVAL DATE/TIME	ITINERARY
AC	00445	14Sep16 09:00 am	14Sep16 10:05 am	OTTAWA INTL - TORONTO PEARSON
AC	00181	14Sep16 11:10 am	14Sep16 01:15 pm	TORONTO PEARSON - VANCOUVER INTL

REFERENCE / SALE DESCRIPTION	BASE FARE	GST/ HST	OTHER TAXES	TOTAL
Ticket # 9565829674 for WILSONRAYBOULD/JODY MS	1,558.00	206.98	34.12	1,799.10
BSP CANADA, IATA 0065709582	39.90	5.19	0.00	45.09
Ticket # 9565829674 for WILSONRAYBOULD/JODY MS	-1,558.00	-206.98	-34.12	-1,799.10

Total Fares: 39.90
Total Taxes: 0.00
Total GST/HST: 5.19

Invoice Total: 45.09

Payment(s):

12 Sep 16 Credit Card 1,799.10
12 Sep 16 Credit Card 45.09
14 Sep 16 Credit Card -1,799.10

Total Payments: 45.09

Balance Due (CAD): 0.00

+++ TICKET REFUNDED +++

TKT: 014 9565 829674 NAME: WILSONRAYBOULD/JODYMS

CC: FF:

ISSUED: 12SEP16 FOP

PSEUDO: 2GU4 PLATING CARRIER: AC ISO: CA IATA: 67502982

USE CR FLT CLS DATE BRDOFF TIME ST F/B FARE CPN

RFND AC 445 B 14SEP YOWYYZ 0900A OK B0LTC 1

RFND AC 181 B 14SEP YYZYVR 1110A OK B0LTC 2

FARE: CAD 1558.00 TAX: 7.12 CA TAX: 206.98 RC

TAX: 27.00 SQ TOTAL: CAD 1799.10

AC ONLY

14SEP YOW AC X/YTO AC YVR Q YOWYVR3.00Q YOWYVR20.00

> 1535.00CAD1558.00END

TOUR CODE: THANKU5

RLOC 1V QG7HR4

>



130 ALBERT ST SUITE 2000, OTTAWA, ON K1P 5G4
P: 613-755-6000 F: 613-755-6006
HST no. R897192522 TICO no. 4800003

